

**DIVISION OF HEALTH SERVICES REGULATION  
BOARD OF EXAMINERS FOR INTERPRETERS FOR THE DEAF**

**OPEN SESSION MINUTES**

**June 11, 2014**

A meeting of the Rhode Island Board of Examiners for Interpreters for the Deaf was held on **Wednesday, June 11, 2014** at 3:30 pm in Room 104 of the Rhode Island Department of Health.

**BOARD MEMBERS IN ATTENDANCE**

Joseph Batiano, Consumer Member  
Carol Fay, CI, CT, Chairperson  
Jonathan Brown Henry, CI, CT  
Dorothy Hodge, CI, CT

**BOARD MEMBERS NOT IN ATTENDANCE**

Not Applicable

**STAFF MEMBERS IN ATTENDANCE**

Amy Coleman, Legal Counsel  
Arlene Hartwell, Board Administrator  
Donna Valletta, Board Administrator

**OTHERS IN ATTENDANCE**

Steve Florio, RICDHH  
Rosa Norberg, Public Attendee  
Christine West, ASL Interpreter

## OPEN SESSION MINUTES

### **3:35 pm** CALL TO ORDER

A meeting of the Board of Examiners for Interpreters for the Deaf was held on **June 11, 2014**, at the RI Department of Health, Conference Room 104, 3 Capitol Hill, Providence, RI 02903. A quorum was established and the meeting was called to order at 3:35 p.m. by Arlene Hartwell and seconded by Donna Valetta. Motion carried.

### **1.0 3:40 pm** MINUTES – October 30, 2013

Motion was made by Arlene Hartwell to accept the OPEN Minutes of **February 12, 2014**. Motion was not seconded. Motion was made by Carol Fay to edit the minutes and represent at the next meeting. Motion was seconded by Joseph Batiano. The board voted **unanimously** not to accept the minutes of **February 12, 2014**. Motion carried.

### **2.0 3:50 pm** ADMINISTRATIVE ISSUES

Amy Coleman stated that Open Meeting Laws prohibit discussion of board matters at times away from board meetings; however, it is acceptable to discuss scheduling issues outside of board meetings.

#### **2.1** Announcements

Introduction of newly appointed Board Administrator, Arlene Hartwell.

### **3.0 4:00 pm** OLD BUSINESS

Chapters 5-71 of the Rhode Island General Laws and the Rules and Regulations for Licensing Interpreters for the Deaf:

Proposed changes, dated February 2012, to Chapters 5-71 of the Rhode Island General Laws and the Rules and Regulations for Licensing Interpreters for the Deaf has been reviewed by board members. John Henry Brown stated that the process of review continues as there had been no finalization. Dorothy Hodge stated that the board would like the Rhode Island General Laws and the Rules and Regulations for Licensing Interpreters for the Deaf, to specify certifications according to level of competence of the licensees in Rhode Island. Carol Fay suggested that each board member make revisions. It was agreed by the board that Dorothy Hodge will come to the next meeting with specific language relative to those changes and that Carol Fay will prioritize items for the open meeting agenda and communicate them to Arlene Hartwell.

**4.0 4:15 pm**     **NEW BUSINESS**

**4.1**             Communication

Arlene Hartwell asked, as the newly hired Board Administrator, if she could have some of the acronyms in the previous minutes be clarified. Joseph Batiano suggested that this be done at another time as meeting time is limited. The board agreed.

**4.2**             Board Vacancy

Carol Fay noted that there is a board vacancy and knows an applicant who has applied for the position. Donna Valletta explained the process of an appointment to the Rhode Island Board of Examiners for Interpreters for the Deaf.

**4.3**             Discussion of Board Meeting Schedule

The Board agreed that 3:30 pm is an acceptable time to meet as many members work until 3:00 p.m. It was agreed that during the summer months, additional time be scheduled for Board Meetings.

**4.4**             Public Comment

Rosa Norberg stated that legislation is required to make changes to the statute. She asked if the proposed changes to the Rules and Regulations go to the board for approval before they go to community review. Donna Valletta affirmed that they do. Donna also commented that Rules and Regulations must reflect the statute.

**5.0 4:32 pm**     **ADJOURN**

The next RI Board of Examiners for Interpreters for the Deaf meeting will be held Wednesday, July 23, 2014 at 2:00 p.m. at the RI Department of Health, Conference Room 401, 3 Capitol Hill, Providence, RI 02908. Motion to adjourn was made by Jonathan Henry Brown and seconded by Joseph Batiano at 4:32 p.m. Motion carried.