

**Times2 Incorporated**

**Board of Directors Meeting**

**20 December 2011**

**4:40 pm**

**The Meeting was called to order by Ken McDaniel at 4:40 pm**

**In attendance: Ken McDaniel, Ed Givens, Ethan Stapleton, Don Stanford, Lloyd Matsumoto, Jasmin Blackmar, Jason Markham, Joseph Costa, James Donahue, Carmen Diaz-Jusino**

**Staff in attendance: Maribeth Marceau, Tom Lombardi, Katherine Maloney, Jerry Kowalczyk**

**1. Approval of minutes – minutes for the 15 November 2011 BOD meeting were approved.**

**2. Additional Parking – David Tidwell of Yoder and Tidwell, Ltd., provided alternatives related to the property at the corner of Douglas and Fillmore. Paving the property is not an option until approximately March. Ethan Stapleton questioned the availability of commercial lot associated with a business that no longer is functioning. Information re this possible option will be pursued.**

**3. Lecture Hall Renovations – With the water infiltration issue being resolved, consideration for renovating the lecture hall is on-going. Financial planning is such that timely execution of this project is a priority. Jerry Kowalczyk has begun compiling concepts for renovation and future use of the space. More formal meetings will be convened to expedite related decision making.**

**4. Committee Reports –**

**Finance: see handout**

**Education: Jerry Kowalczyk noted the ‘re-starting’ of the process to locate a Dean of Student.**

**5. Staff Comments – A variety of general informational comments were provided. No new major initiatives or concerns were noted.**

**6. Board Development – Several potential new Board members have been interviewed resulting in recommendations to be presented to the Board.**

**7. Old Business – none.**

**8. New Business – Volunteers were solicited to form a Bylaws review group.**

**There being no further business, the meeting was adjourned at 5:45.**

**Respectfully submitted,**

**Jasmine Blackmar**