

PAUL CUFFEE SCHOOL

MINUTES OF BOARD OF TRUSTEES MEETING

MARCH 20, 2014

A meeting of the Board of Trustees of the Paul Cuffee School was held on March 20, 2014

at the Paul Cuffee Upper School in Providence, Rhode Island.

Present: Su Almeida, Darline Berrios, David Burnham, Russell Carey, Tom Chen, Allyn Copp, Dorothy Fields, Crystal Gantz, Robert Kelley, Keith Mathews, Alex Molina, Joop Nagtegaal, Kim Noble, Dorothy Patrick, Carolyn Pemberton, Abraham Pinales, Gisele Polanco, Earl Smith III, Babak Taleghani

Absent: Stefano Crema, Phil Gould, Leeds Mitchell IV

Guests: Dan Moos, Esteban Cardemil (parent)

Paul Cuffee Staff: Derrick Ciesla, Becky Coustan, Maria Monteiro, Rudy Moseley,

Maria Palmgren, Wendy Randle

Absent: Jon Conklin

President Russell Carey called the meeting to order at 6:09 pm. After a moment of silence, Mr. Carey announced that the order of the agenda would be switched to allow the Trustees time to read the

minutes of the January 16, 2014 minutes.

Narragansett Bay Commission Update

Dan Moos gave a history of the Narragansett Bay Commission's sewer remediation project adjacent to the Lower School. He referenced the written material provided in the Board packets. He informed the Board that conversations were ongoing between the School and NBC related to payment from NBC to the School for improved HVAC filters, indoor and outdoor air quality. A discussion ensued, in which questions arose and were addressed.

NECAP Presentation

Interim Lower School Principal Derrick Ciesla, Interim Middle School Principal Rudy Moseley and Upper School Principal Becky Coustan gave presentations of the Fall 2013 NECAP report, and referenced the material included in the Board packets.

(Interim) Head of School Report

Ms. Randle gave a brief report about activities in the school, citing the highlights in her written report.

Approval of Minutes

Mr. Mathews made a motion to approve the January 16, 2014 minutes of the Board. Mr. Smith seconded the motion, and the Board unanimously voted to approve the minutes of the January 16, 2014 meeting.

COMMITTEE REPORTS

Committee on Trusteeship and Governance (CoTaG)

Mr. Nagtegaal reviewed with the Board the meeting of March 6, 2014 and reported that the topics of Board Committee composition, and review of by-laws were discussed, and in particular the role and description of the Teacher Trustees.

HR Committee

Ms. Carolyn Pemberton reviewed with the Board the meeting of March 4, 2014 and reported that the meeting was entirely devoted to the ongoing staff sustainability priority identified through the Strategic Planning Process.

Finance Committee

Mr. Babak Taleghani reviewed with the Board the meeting of March 18, 2014. In addition to reviewing the financial update, he noted that the Committee discussed the status of the Middle School lease and its continuing negotiations. Mr. Taleghani explained that a couple of items are still being negotiated and as soon as those items are resolved, the Committee expects that the lease will be signed.

Other Business

Mr. Carey then made an open call announcing that the Board would move into executive session as per RIGL§ 42-46-5(a)(1)(personnel

exception). Mr. Keith Mathews made a motion to hold the executive session closed and to keep the minutes of the executive session sealed, Mr. Earl Smith seconded the motion and the Board unanimously voted to go into closed executive session and keep the minutes of the executive session sealed. Mr. Carey asked the Board Trustees and Ms. Maria Palmgren to remain, and excused all other staff.

Executive Session - RIGL § 42-46-5(a)(1)(personnel exception).

There was one vote taken during the executive session, in which the Board unanimously approved the minutes of the executive session of the February 25, 2014 Board meeting.

The minutes of the executive session are kept sealed in the Office of the Head of School.

Upon conclusion of the executive session, Mr. Mathews made a motion to resume the open meeting. Mr. Nagtegaal seconded the motion and the Board unanimously voted to resume the open meeting.

Adjournment

There being no further business coming before the Board, Mr. Dave Burnham moved to adjourn. The motion was seconded by Mr. Molina, and the meeting adjourned at 8:42 p.m.

Respectfully submitted,

Maria Palmgren