

SIT/Education Team Meeting Minutes

Nov 13th 2013 4-5:30pm Paul Cuffee Middle School

Present: Alex Molina (chair) Ann Hampson, Beth Morris, Mark Fleischer, Robin Yabroudy, Maria Palmgren, Derrick Ciesla, Wendy Randle, Alan Mitchell, Rudy Moseley, and Abraham Pinales.

Absent: Katie Alvarez, Kathleen Hartrey, Charlotte Handy, Earl Smith, Dorothy Patrick, Allyn Copp, Crystal Gantz, Jessica Medeiros, Ariana Wohl, Russell Carey, Maria Monteiro.

Welcome and Introductions: The chair called the meeting to order at 4:10pm. He welcomed us all to the table and then each person reintroduced themselves for the benefit of the new members.

Minutes Approval: Ann distributed a copy of the October 9th 2013 meeting minutes and after a quick review asked for a motion to approve the minutes. Rudy Moseley made the motion to approve, Abraham Pinales seconded the motion and the SIT team voted unanimously to approve the minutes from October 9th, 2013.

Session 1 Work Review and Terminology clarification:

Alex reviewed the work that had taken place at the October 9th meeting and the charge for the committee. The work this year is to establish a set of educational priorities to recommend to the Strategic

Planning Committee that both achieve the school's mission and are economically feasible.

Alex and Ann provided the committee with a chart clarifying the terminology of goal, strategy and tactic. They charged the group with a focus on goal and strategy and warned to avoid the tactical discussions which are easy to fall into. Alex and Ann also used the examples provided by Kristin Lehoullier of goals and strategies developed by three different organizations to help the committee identify the kinds of statements to generate.

Once terminology was clarified, Alex and Ann were able to introduce the Sticky Activity which served as the bulk of the committee work this session. Armed with a copy of the newly drafted mission statement members were asked to identify gaps between the mission statement and the current status and post them on a chart . Committee members were encouraged to break into small groups and complete sticky notes together.

The following concerns were identified during debriefing conversation:

Rigor of the curriculum in the HS - need to offer AP and early college enrollment as well as on-line courses.

Need to confirm rigor by outside evidence and performance measures.

Need to connect literature to maritime curriculum.

Make the stated PCS value of care for the environment more easily visible.

Professional development offerings should support the goal of academic rigor (staff to be AP certified, for example) and be fiscally responsible.

Vertical alignment work needs to be continued and guidance documents generated so that there is seamless continuity of curriculum from one grade to the next and one division to the next.

Alex began the process of categorizing the post-its into groups and the committee was able to identify tactical approaches and which could be generalized into 4 broad goal statements.

- 1) Achieve international standards of academic rigor K-12**
- 2) Ensure that our population remains diverse K-12**
- 3) Ensure equitable resource allocation and maximize human capital across the three divisions.**
- 4) Cultivate an environment at PCS that is conducive to active citizenship.**

Adjournment: Before ending our meeting we reviewed our scope of work for the next five meetings (we handed out the meeting outline). The work for the session being concluded, Rudy Moseley made the motion to adjourn. Robin Yabroudy seconded the motion and the meeting was adjourned at 5:35pm.

The next meeting is set for Wednesday Dec 11th from 4-5:30pm at the Middle School.

Minutes respectfully submitted by Ann S. Hampson, Title 1 Coordinator PCS