

# **PAUL CUFFEE SCHOOL**

## **MINUTES OF HUMAN RESOURCES COMMITTEE MEETING**

**DECEMBER 10, 2013**

**A meeting of the Human Resources Committee of the Paul Cuffee School was held on December 10, 2013 at the Paul Cuffee Lower School in Providence, Rhode Island.**

**Present: Carolyn Pemberton – Chair**

**Andrea Carrera, Derrick Ciesla, Jon Conklin, Catherine Edwards, Dorothy Fields, Leslie McCrea, Maria Palmgren, Dorothy Patrick, Wendy Randle, Sarah Reis, Megan Thoma**

**Absent: Russell Carey, Martha Newcomb, Gisele Polanco**

**Chair Carolyn Pemberton called the meeting to order at 4:00 p.m.**

### **Strategic Planning Process & HR Working Group**

#### **Staff Sustainability Survey**

**The Committee reviewed and provided feedback on the staff sustainability survey. The recommendations were forwarded to Kristin Lehoullier, who incorporated the suggestions.**

#### **Adjournment**

**There being no further business coming before the Committee, Mr. Ciesla moved to adjourn. The motion was seconded by Ms. Sarah**

**Reis, and the meeting adjourned at 5:00 p.m.**

**Respectfully submitted,**

**Maria Palmgren**