

**Workforce Partnership of Greater Rhode Island  
Quality Assurance Committee Meeting Minutes  
March 23, 2010**

**Present: Michael Cassidy, Ray Filippone, Steve Wilson, James White  
and from staff,  
Jen Buck, Christin Grenier, Mavis McGetrick, Jo-Anne Thibedeau, and  
Gail DuPont**

**Absent: Diane Cook, Kat Grygiel, and Courtney Murphy.**

**With a quorum present, Chair Michael Cassidy called the meeting to  
order at approximately 8:40 A.M. He stated the minutes from the  
previous meeting on September 29, 2009 are incomplete due to  
termination of the staff member who took the minutes at that meeting.**

**VOTE: Ray Filippone motioned to accept the minutes as presented  
requesting a note be placed in the permanent record that the minutes  
are incomplete. Steve Wilson seconded.**

**The motion passed unanimously.**

**Mike stated the primary purpose of this meeting is to continue  
preparations for monitoring the netWORKri centers. Based on  
previous committee discussions, a draft format is almost complete.**

**Mike will ask Christine Grieco to coordinate, with the netWORKri managers, a convenient time in May to schedule on-site visits. Mike will email the draft format along with a meeting schedule to all committee members. Monitoring plans will be finalized at the next committee meeting scheduled for April 16th. A final report will be presented to the board at the Annual Meeting in June.**

**OLD BUSINESS:**

**There was no old business to come before the committee.**

**NEW BUSINESS:**

**„« Mike distributed an ITA report through March 2010 for committee review.**

**„« DLT hired RKM to complete a survey of 2008 employers and employees experience with the netWORKri offices. Mike will email pertinent information to the committee.**

**„« Ray Filippone questioned if awards will be presented at the Annual Meeting. Mike will check with Christine upon her return from vacation.**

**VOTE: Ray Filippone made a motion to adjourn the meeting. Steve Wilson seconded. The meeting was adjourned at approximately 9:05 A.M. The next committee meeting is scheduled for April 17, 2010.**

**Respectfully submitted,**

**Gail DuPont**