

Workforce Partnership of Greater Rhode Island

Board Development Committee Minutes

April 25, 2008

Present were: Paul Ouellette, Peter Koch, and Pat Talin and from staff, Dottie Miller, Nick Ucci, and Gail DuPont. Absent: Diane Cook.

The Board Development Committee meeting was called to order by Chairman Paul Ouellette at approximately 8:15 A.M.

VOTE: Peter Koch motioned to approve the minutes for the October 5, 2007 meeting as presented. Pat Talin seconded and the motion was approved unanimously.

Membership Update

Joe Cannon informed Paul Ouellette that he will resign as the Youth Council Chairman but will continue as a Board member. The committee discussed possible candidates for his replacement. Paul stated that he will discuss with Chairman Kitchin several Board members for potential replacement of that seat, including, but not limited to, Cynthia Farrell, Jane Nugent, Scott Seaback, and Sue O'Donnell. Nick emphasized the importance of having a chair in place by August as critical issues will be voted on.

Paul also noted that Ernie Vergano, Board Treasurer, would also be resigning. Paul will assemble a list of CPAs and other qualified

individuals who might be available and interested in this position for the committee to consider. Due to the past resignation of Etelvina Leite, a business position on the Board is vacant. Chris Grieco has been assigned a double entity responsibility. Dottie suggested if we eliminate the business position vacancy and balance it with the consolidation of One-Stop positions we could reduce the board membership to 39 and still retain the required ratio.

VOTE: Paul Ouellette motioned and Peter Koch seconded to recommend to the Board that board membership be reduced to 39 members. The vote passed unanimously.

Committee Membership: Dottie explained that board members have typically been automatically renewed unless the governor receives a resignation letter. Paul will call the following members to see if they wish to continue on the Board of Directors: John Iaderosa, Dorothy Mattiello, Diane Cook, and Fred Ricci. Paul will also ask Allen Durand to serve on the Board Development Committee and Ray Pingitore to serve on the Youth Council Committee.

To verify and update board information, the committee suggested a one page updated Board Profile form and Membership form be sent by e-mail to all members. The staff will prepare the new form and present it for approval at the next Executive Committee Meeting.

Annual Meeting

Dottie has confirmed Sandra Powell, Director of Department of Labor and Training as one of the guest speakers. She said the Governor will be out of town and unable to attend. The committee suggested Joe MarcAurele, Chair of the Governor's Workforce Board, Bill McGowan, or Senator Jack Reed as alternative speakers. Nick suggested that the WPGRI staff be allowed to bring guests to the Annual Meeting. The committee approved. Gail reviewed preparations for the Annual Meeting and had examples of the invitation, "Save the Date", and the program agenda for committee approval. Peter Koch suggested a list of Board Members should be included in the program. Nick stated a citation will be presented to Ernie Vergano at the Annual Meeting. Dottie mentioned an award to a manager of a One-Stop Center will be selected by Kathy Partington and her staff and reviewed by the Quality Assurance Committee.

Board Education:

Paul exclaimed the DVD presentation of 2 Million Minutes was a great success and could increased Board involvement in various issues. Dottie noted that it is a good idea to have the board become more responsive by raising awareness on various issues. Nick suggested presentations and speakers during the year instead of regular board meetings. Dottie and Nick will present several suggestions for review at the next committee meeting.

VOTE: Pat Talin motioned and Peter Koch seconded to adjourn the meeting at approximately 9:40 AM. The motion passed unanimously.

Respectfully submitted,

Gail DuPont