

**NEW ENGLAND LABORERS'/CRANSTON PUBLIC SCHOOLS
CONSTRUCTION CAREER ACADEMY
BOARD OF DIRECTORS**

August 21, 2012

12:00 P.M. Executive Session

Public Session Immediately Following

4 Sharpe Drive

MINUTES

This meeting of the NEL/CPS Construction Career Academy was held on the above date in the conference room with the following members present: Mr. Sabitoni (acting chairman), Mr. Cardi, Mr. Santangelo (in place of Ms. Larkin), Dr. Leone, Dr. Lundsten, and Mr. Rampone. Absent were Ms. Bedford, Mrs. McFarland and Mr. Traficante. Attorney Ronald Cascione was also in attendance.

Chairman Sabitoni called the meeting to order at 12 p.m. The roll was called; a quorum was present. Mr. Rampone made a motion to go into executive session; this was seconded by Dr. Leone. All were in favor.

– Convene to Executive Session pursuant to:

A. R.I. State Laws PL 42-46-5(a)(1) Personnel

**B. PL 42-46-5(a)(2) Collective Bargaining and Litigation:
Non-extension of employment of part-time administrator A.**

At 12:25 executive session was adjourned with a motion made by Mr.

Cardi and seconded by Mr. Rampone; all were in favor.

Public Meeting

No votes were taken in executive session. Administrator A was noticed regarding executive session.

1. Executive Session Minutes Sealed – August 21, 2012. A motion to seal the minutes of executive session was made by Mr. Rampone and seconded by Mr. Santangelo. All were in favor.

2. Minutes of Previous Meeting(s) Approved – June 7 and July 6, 2012. A motion to approve these minutes was made by Dr. Leone and seconded by Mr. Rampone. All were in favor.

3. Public Acknowledgements/Communications – none.

4. Chairperson's Communications – none.

5. Board Members Communications – none.

6. Public Hearing – no speakers.

a. Students (agenda/non-agenda matters)

b. Members of the Public (agenda matters only)

7. Consent Calendar/Consent Agenda

RESOLUTIONS

PERSONNEL

No. 08-01-12 - Resolved, that at the recommendation of the Executive Director, the employment of part-time administrator A shall not be extended beyond the 90-day probationary period which has ended – ratification of action taken February 14, 2012.

Moved by Dr. Leone in support of the recommendation of the executive director; seconded by Mr. Rampone. It was asked of council – what happens now? Attorney Cascione explained the process to the board and different scenarios. Discussion ensued. There being no further discussion the individual roll was called; all were in favor.

BUSINESS

BUDGET

No. 08-02-12 - Resolved, that at the recommendation of the Fiscal Manager that the Board of Directors accept and approve the financial budget for the school year ending June 30, 2012. (See attached).

Moved by Ms. Cardi; seconded by Mr. Rampone. Discussion. Mrs. Corcelli reviewed the budget. The roll was called; all were in favor.

No. 08-03-12 - Resolved, that the Board of Directors for the NEL/CPS Construction Career Academy accept the preliminary budget for the school year beginning July 1, 2012. (See attached).

Moved by Dr. Leone; seconded by Mr. Rampone. Discussion. Mrs.

Corcelli stated – this is just a draft; just a preliminary budget. Not on this agenda is the discussion we have had with RIDE regarding the AEP reconfiguration with the charter enrollment. That will be discussed at the next board meeting. For this purpose, what I am doing here is adjusting fiscal numbers just for the charter school upper level students. Mr. Cardi has asked to be included in the rent negotiations. The roll was called; all were in favor.

There being no further business to come before this board a motion to adjourn was made by Mr. Cardi; seconded by Mr. Rampone. All were in favor. The meeting adjourned at 1:47 p.m.

The next scheduled meeting is September 25, 2012 at 12 noon at the Charter School.

**Respectfully submitted,
Joseph M. Sabitoni
Acting Chairperson**

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**NEL/CPS CHARTER SCHOOL
OPERATING BUDGET 2011 - 2012
As of 6/30/2012**

2012 2011

ORIGINAL REVISED June % June %

	2011-2012	2011-2012	YTD USED	YTD USED		
REVENUE						
STATE				AID		
(245)	1,645,409	1,645,409	1,649,333	100%	1,648,360	100%
CRANSTON				CITY		AID
	839,536	839,536	839,536	100%	780,080	100%
OUT-OF-DISTRICT				REGULAR		EDUCATION
	410,000 est	410,000	485,153	118%	350,233	89%
OUT-OF-DISTRICT				SPECIAL		EDUCATION
	32,500 est	32,500	79,675	245%	112,621	99%
AEP						PROGRAM
REVENUE	90,000	90,000	156,496	174%	92,874	103%
CONTRIBUTION FROM RESERVE				0	0%	
REIMBURSED						
EXPENSES	93,155 est	93,155	105,739	114%	93,155	100%
TOTAL						
REVENUES	3,110,600	3,110,600	3,315,932	107%	3,077,323	96%
2012	2011					
ORIGINAL	REVISED	June	%	June	%	

EXPENDITURES 2011-2012 2011-2012 YTD USED YTD USED

EXECUTIVE DIRECTOR 101,000 101,000 85,462 85% 63,000 91%

ASSISTANT PRINCIPAL 0 0 2,271 0% 0 0%

RECRUITER/ASST TO EXEC DIRECTOR

40,000 40,000 40,999 102% 40,000 100%

PROGRAM COORDINATOR

40,000 36,000 21,952 61% 42,000 100%

FISCAL MANAGER 60,000 60,000 60,769 101% 50,743 85%

JOB PLACEMENT

SPECIALIST 73,710 73,710 73,710 100% 77,766 106%

READING 0 1.0 0 0 30,657 0.5 100%

SCIENCE 132,379 2.0 132,379 132,379 100% 130,378 100%

MATH 180,811 3.0 180,811 160,429 89% 171,582 3.0 98%

SOCIAL STUDIES

122,424 2.0 122,424 113,540 93% 175,328 2.6 99%

NURSE 30,279 0.4 30,279 30,789 102% 25,247 0.4 158%

ENGLISH 157,312 2.6 157,312 157,067 100% 159,749 2.6 100%

ART 48,886 1.0 48,886 48,886 100% 47,525 100%

PHYSICAL EDUCATION

110,894 2.0 110,894 110,894 100% 108,116 100%

GUIDANCE/SCHEDULING 0 0.6 0 0 3,628 0.4 100%

TECHNOLOGY 62,889 62,889 55,446 88% 69,838 100%

REIMBURSED

TRANS/GUID 93,155 est 93,155 88,396 95% 93,155 100%

AEP		ACADEMIC				INSTRUCTORS
AM/PM	59,560	59,560	75,036	126%	48,685	111%
AEP		PORTFOLIO			PREP	COORDINATOR
35,000	36,500	35,000	96%	35,000	100%	
AEP		PROGRAM				COORDINATOR
40,000	40,000	40,000	100%	40,000	100%	
SCHOOL PARENT LIAISON	0	0	0	0%	28,870	100%
AEP		JOB				PLACEMENT
SPECIALIST	22,207	22,207	22,977	103%	10,075	25%
VIRTUAL						LEARNING
FACILITATOR	28,899	28,899	28,899	100%	0	0%
IAES	0	0	0	2,730	18%	
TEACHER SUBSTITUTES	11,000	26,000	17,755	68%	27,344	84%
CHARTER						
INSTRUCTORS	266,905	266,905	266,905	100%	214,892	96%
SECRETARY	31,498	1.0	31,498	33,936	108%	64,167
CUSTODIANS	58,050	1.6	58,050	56,709	98%	58,472
					1.6	103%
BENEFITS/PAYROLL						
TAXES	469,130	469,280	418,234	89%	409,013	93%
Reim Trans/Guid Benefits			17,343			
RETIREE HEALTH BENEFITS	3,000	3,000	3,000	100%	3,000	100%

EMPLOYEE ASSISTANCE PROGRAM 160 160 160 100% 160 100%

RENT 292,605 292,605 292,605 100% 282,435 101%

PURCHASED SERVICES -

UBIO 55,000 55,000 34,851 63% 55,909 66%

PURCHASED SERVICES 12,000 12,000 21,849 182%

FIELD TRIPS 3,000 3,000 1,916 64% 459 18%

TRIPS OF LONG DURATION 5,000 5,000 0 0% 0 0%

TRAVEL CONFERENCE 0 0 0 0% 0 0%

PE TRANSPORTATION 0 0 0 0% 0 0%

VIRTUAL LEARNING 5,000 0 0 0% 0 0%

UTILITIES

ELECTRICITY 40,546 40,546 40,465 100% 38,615 103%

HEAT 15,863 15,863 12,188 77% 15,108 75%

TELEPHONE 7,124 7,124 7,238 102% 6,785 105%

PROPERTY

TAXES

(CURRENT) 59,917 59,917 59,917 100% 57,847 100%

SEWER TAXES (CURRENT YEAR) 3,151 3,151 3,151 100% 3,151 100%

INSURANCE

PROPERTY 4,652 4,652 4,652 100% 4,430 100%

E & O 998 998 5,050 506% 950 100%

WORKERS COMPENSATION 7,314 7,314 7,314 100% 6,966 100%

UNEMPLOYMENT COMP 0 0 7,924 0

LEGAL 500 5,500 6,770 123% 441 88%

ANNUAL AUDIT 1,000 1,000 1,000 100% 250 100%

SPECIAL ED SERVICES REIMBURSEMENT 32,500 32,500 79,675 245% 112,621 99%

REPAIRS & MAINTENANCE 2,500 2,500 366 15% 1,767 35%

SNOW REMOVAL 5,000 1,000 0 0% 2,290 46%

FEEES & DUES (INTERSCHOLASTIC) 1,585 1,789 1,789 100% 1,335 49%

SPECIAL PROGRAMS: 30,000 30,000 19,341 64% 30,313 103%

GRADUATION & HONORS EXPENSES

OPEN HOUSE/SPECIAL MEETINGS

PROJECT CONSORTIUM

BOARD MEETINGS

MEETINGS/SECT SERVICES

STUDENT

ACTIVITY

STIPENDS 14,500 14,500 14,535 100% 14,500 100%

PROFESSIONAL

DEVELOPMENT 13,000 13,000 5,300 41% 7,365 37%

Academic Material

Academic Teacher Hrly

Academic Travel & Conf

CLASSROOM SUPPLIES 6,500 6,646 7,161 108% 5,735 32%

LIBRARY ADOPTION (Arlington Elem) 0 0 0 0% 5,799 100%

P.E. SUPPLIES 500 500 1,092 218% 523 105%

AEP

SUPPLIES

&

GED

Testing 18,000 18,000 17,940 100% 15,496 258%

CHARTER

OFFICE

SUPPLIES 5,000 5,000 6,268 125% 3,491 41%

CUSTODIAL SUPPLIES 500 500 782 156% 311 10%

EQUIPMENT

MAINTENANCE 12,000 2,000 1,446 72% 7,946 23%

CAPITAL OUTLAY 25,000 25,000 3,867 15% 36,956 86%

WEBSITE UPGRADES 1,000 0 0 0% 250 25%

CLASSROOM/SCHOOL

IMPROVEMENTS 17,000 19,500 19,440 100% 0 0%

ASSET INVENTORY PROTECTION 500 0 0 0% 506 51%

CONTRIBUTION

TO

RESERVE 79,928 79,928 79,928 100% 89,635 100%

TOTAL

EXPENDITURES 3,057,831 3,057,831 2,964,763 97% 3,041,305 94%

BUDGET VARIANCE 52,769 52,769 351,169 36,018

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NEL/CPS CHARTER SCHOOL

OPERATING BUDGET 2012 - 2013

as of 7/1/12

PROPOSED PROPOSED

ACTUAL ACTUAL ACTUAL PROPOSED AEP ADJUSTED

2009-2010 2010-2011 2011-2012 2012-2013 ADJUSTMNTS 2012-2

013

REVENUE

STATE AID (245) 1,648,580 1,648,360

1,649,333 1,610,314 415,656 1,194,658

CRANSTON CITY AID 728,726 780,080

839,536 844,750 0 844,750

OUT-OF-DISTRICT REGULAR EDUCATION 290,824 350,233

485,153 515,000 0 515,000

OUT-OF-DISTRICT SPECIAL EDUCATION 187,218 112,621

79,675 80,000 est 0 80,000

AEP PROGRAM REVENUE 107,016 92,874

156,496 120,000 0 120,000

REIMBURSED EXPENSES 0 93,155

105,739 105,739 est 0 105,739

TOTAL REVENUES 2,962,364 3,077,323 3,315,932 3,275,803
415,656 2,860,147

PROPOSED PROPOSED

ACTUAL ACTUAL ACTUAL PROPOSED AEP ADJUSTED
EXPENDITURES

2009-2010 2010-2011 2011-2012 2012-2013 ADJUSTMNTS 2012-2
013

EXECUTIVE DIRECTOR 116,166 63,000

85,462 101,000 0 101,000

ASSISTANT PRINCIPAL 0 0 2,271 87,411 0 87,411

RECRUITER/ASST TO EXEC DIRECTOR 40,000 40,000

40,999 40,000 0 40,000

PROGRAM COORDINATOR 42,000 42,000 21,952 0 0 0

FISCAL MANAGER 0 50,743 60,769 60,000 0 60,000

JOB PLACEMENT SPECIALIST 56,234 77,766

73,710 73,900 0 73,900

READING 33,989 30,657 0.5 0 1.0 0 1.0 0 0

SCIENCE 124,908 130,378 2.0 132,379 2.0 110,969 2.0 0 110,969

MATH 127,878 171,582 3.0 160,429 3.0 183,718 3.0 0 183,718

SOCIAL STUDIES 171,686 175,328

2.6 113,540 2.0 130,382 2.0 0 130,382

NURSE 32,509 25,247 0.4 30,789 0.4 30,789 0.4 30,789 0

ENGLISH 144,300 159,749 2.6 157,067 2.6 165,167 2.6 0 165,167
ART 43,253 47,525 1.0 48,886 1.0 52,063 1.0 10,413 0.2 41,650
PHYSICAL EDUCATION 88,570 108,116
2.0 110,894 2.0 114,498 2.0 11,810 0.2 102,688
GUIDANCE/SCHEDULING 40,772 3,628 0.4 0 0.6 0 0.6 0 0
TECHNOLOGY 62,241 69,838 55,446 1.0 75,698 1.0 0 75,698
REIMBURSED TRANS/GUID 0 93,155
88,396 est 88,396 est 0 88,396

AEP ACADEMIC INSTRUCTORS AM/PM 28,744 48,685
75,036 115,000 45000 60,000
AEP PORTFOLIO PREP COORDINATOR 35,000 35,000
35,000 35,000 8750 0.25 26,250
AEP PROGRAM COORDINATOR 33,333 40,000
40,000 40,000 40000 1.0 0
SCHOOL PARENT LIAISON 28,263 28,870 0 0 0 0
AEP JOB PLACEMENT SPECIALIST 36,204 10,075
22,977 35,000 35000 1.0 0
VIRTUAL LEARNING FACILITATOR 43,128 0
28,899 28,899 2890 0.1 26,009
IAES 0 2,730 0 0 0 0

TEACHER SUBSTITUTES 31,775 27,344 17,755 18,000 0 18,000

CHARTER INSTRUCTORS

175,452 214,892 266,905 235,136 0 235,136

SECRETARY 69,984 64,167 2.0 33,936 1.0 33,936 1.0 0 33,936

CUSTODIANS 51,893 58,472

1.6 56,709 1.6 56,709 1.6 19510 0.5 37,199

BENEFITS/PAYROLL TAXES 463,226 409,013

418,234 522,731 65140 457,591

Reimbur Trans/Guid Bene 17,343 17,343 0 17,343

RETIREE HEALTH BENEFITS 2,666 3,000 3,000 3,000 0 3,000

EMPLOYEE ASSISTANCE PROGRAM 160 160 160 160 0 160

RENT 292,605 282,435 292,605 292,605 73151 0.25 219,454

PURCHASED SERVICES - UBIO 57,365 45,818

34,851 45,000 11250 0.25 33,750

PURCHASED

SERVICES 28,371 10,091 21,849 30,000 568 0.25 29,432

FIELD TRIPS 2,368 459 1,916 3,000 0 3,000

TRIPS OF LONG DURATION 9,276 0 0 0 0 0

TRAVEL CONFERENCE 11,353 0 0 0 0 0

PE TRANSPORTATION 13,037 0 0 0 0 0

VIRTUAL LEARNING

15,770

0 0 15,000 13500 0.90 1,500

UTILITIES

ELECTRICITY 37,434 38,615 40,465 42,262 10566 0.25 31,696

HEAT 20,134 15,108 12,188 12,764 3191 0.25 9,573

TELEPHONE 6,457 6,785 7,238 7,600 1900 0.25 5,700

PROPERTY TAXES (CURRENT)

56,506 57,847 59,917 62,912 15728 0.25 47,184

SEWER TAXES (CURRENT YEAR) 3,051 3,151
3,151 3,300 825 0.25 2,475

INSURANCE

PROPERTY 4,430 4,430 4,652 4,800 1200 0.25 3,600

E & O 950 950 5,050 5,050 0 5,050

WORKERS COMPENSATION 6,966 6,966 7,314 7,500 0 7,500

UNEMPLOY COMPENSATION 0 0 7,924 15,000 0 15,000

LEGAL 420 441 6,770 8,000 0 8,000

ANNUAL AUDIT 250 250 1,000 10,000 0 10,000

SPECIAL ED SERVICES REIMBURSEMENT 187,218 112,621
79,675 80,000 0 80,000

REPAIRS & MAINTENANCE 1,631 1,767
366 1,500 375 0.25 1,125

SNOW REMOVAL 3,050 2,290 0 2,500 625 0.25 1,875

FEEES & DUES (INTERSCHOLASTIC) 2,741 1,335
1,789 1,789 0 1,789

SPECIAL PROGRAMS: 26,841 30,313 19,341 30,000 0 30,000

GRADUATION & HONORS EXPENSES 5/2

OPEN HOUSE/SPECIAL MEETINGS 0

PROJECT CONSORTIUM 1

BOARD MEETINGS 6

MEETINGS/SECT SERVICES 2/14

STUDENT ACTIVITY STIPENDS 14,000 14,500
14,535 15,000 0 15,000

PROFESSIONAL DEVELOPMENT 18,522 7,365
5,300 13,000 0 13,000

Academic Material 5

Academic Teacher Hrly 3

Academic Travel & Conf 5

CLASSROOM SUPPLIES 15,628 5,735 7,161 7,500 0 7,500

LIBRARY ADOPTION (Arlington Elem) 7,885 5,799 0 0 0 0

P.E. SUPPLIES 201 523 1,092 1,100 275 0.25 825

AEP SUPPLIES & GED Testing 2,577 15,496
17,940 18,000 5000 0.25 13,000

CHARTER OFFICE SUPPLIES 7,039 3,491 6,267 7,800 0 7,800

CUSTODIAL SUPPLIES 772 311 782 800 200 0.25 600

EQUIPMENT MAINTENANCE 47,118 7,946
1,446 2,000 500 0.25 1,500

CAPITAL OUTLAY 51,106 36,956
3,867 30,000 7500 0.25 22,500

WEBSITE UPGRADES 5,000 250 0 250 0 250

CLASSROOM				IMPROVEMENTS	1,644	0
19,440	20,000	0	20,000			
ASSET INVENTORY PROTECTION	0	506	0	250	0	250
CONTRIBUTION TO RESERVE	0	89,635	79,928	0	0	0
TOTAL EXPENDITURES	3,084,050	3,041,305	2,964,762	3,251,187		
415,656	2,825,531					
BUDGET VARIANCE	(121,686)	36,018	351,170	24,616	34,616	