



Department of Health

Three Capitol Hill  
Providence, RI 02908-5097

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**\*AMENDED\***

**STATE OF RHODE ISLAND  
CENTER FOR PROFESSIONAL BOARDS AND COMMISSIONS  
RHODE ISLAND BOARD OF RADIOLOGIC TECHNOLOGY**

**3 CAPITOL HILL  
CONFERENCE ROOM 205  
PROVIDENCE, RHODE ISLAND**

**WEDNESDAY, APRIL 19, 2017  
8:30AM**

**OPEN SESSION MINUTES**

**BOARD MEMBERS IN ATTENDANCE**

Raymond Burdick, RAD  
Holly Haczynski, RTT  
Mark Kershaw, NMT

**BOARD MEMBER ABSENT**

Peter Evangelista, MD

**STAFF MEMBER IN ATTENDANCE**

Linda L. Esposito, Board Manager

**1. Establishment of a Quorum**

A meeting of the Rhode Island Board of Radiologic Technology was held on Wednesday, April 19, 2017, at the Rhode Island Department of Health, Room 205, 3 Capitol Hill, Providence, RI 02908. A quorum was established and the Open Session meeting was called to order at 8:35 a.m. on a motion by Mark Kershaw, NMT, and seconded by Holly Haczynski, RTT. Motion carried.

**2. Presentation of the January 18, 2017 Open Session Meeting Minutes**

Motion was made by Mark Kershaw, NMT, and seconded by Raymond Burdick, RAD, to accept the Open Session minutes of January 18, 2017. Motion carried.

### **3. Old Business**

- Continuing Education audits
  - After discussion, a motion was made by Raymond Burdick, RAD, and seconded by Holly Haczynski, RTT, to conduct a 5% random audit of all Radiologic Technologist licenses issued prior to January 1, 2011.
  - Gamma Knife Unit information request

After discussion, it was determined that the question regarding who may operate a Gamma Knife unit is addressed in the "Rules and Regulations For the Control of Radiation, Part H, Therapeutic Radiation Machines", specifically in section H.3.5(a) **Qualifications of Operators** found on page H-7. That information will be provided to the requestor by the Board Manager.

### **4. New Business**

- Rules and Regulations review
  - Board Manager, Linda Esposito, advised all Board Members that the state has begun a project reformatting Rules and Regulations throughout all state agencies. This Board has a deadline of October 2017 in order to provide a final version of any acceptable changes to their Rules and Regulations. Board Members have been asked to review the Radiologic Technology Rules and Regulations currently in place and propose any suggested changes for discussion at the next Board Meeting on July 19, 2017.

### **5. Motion to adjourn to Closed Session**

Motion was made by Mark Kershaw, NMT, and seconded by Raymond Burdick, RAD, to adjourn to Closed Session at 9:10 a.m. pursuant to Sections 42-46-4 and 42-46-5(a)(1) of the Rhode Island General Laws, for the purpose of discussing job performance, character, physical or mental health of applicants for licensure. Said individuals have been notified in advance by writing that they may request that the discussion be held at an open meeting. Also, pursuant to Sections 42-46-4 and 42-46-5(a)(4) of the Rhode Island General Laws, for investigatory proceedings regarding allegations of civil or criminal misconduct. Motion carried.

### **6. Motion to return to Open Session**

Motion was made by Mark Kershaw, NMT, and seconded by Raymond Burdick, RAD, at 9:15 a.m. to re-open the Open Session and to seal the Minutes of the Closed Session pursuant to Sections 42-46-4, 42-46-5 and 42-46-7 of the Rhode Island General Laws. Motion carried.

**7. Final Actions on all votes taken in Closed Session**

- None for this meeting

**8. Adjournment**

The next meeting of the Board of Radiologic Technology is scheduled to be held on Wednesday, July 19, 2017 at 8:30 a.m. in Room 205, 3 Capitol Hill, Providence, RI, 02908. A motion was made by Raymond Burdick, RAD, and seconded by Mark Kershaw, NMT, to adjourn at 9:20 a.m. Motion carried.

Respectfully submitted,

Linda L. Esposito  
Board Manager  
RI Department of Health  
Center for Professional Boards and Commissions  
RI Board of Radiologic Technology

DRAFT