



Department of Health

Three Capitol Hill  
Providence, RI 02908-5097

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**STATE OF RHODE ISLAND  
CENTER FOR PROFESSIONAL BOARDS AND COMMISSIONS  
RHODE ISLAND BOARD OF RADIOLOGIC TECHNOLOGY**

**3 CAPITOL HILL  
CONFERENCE ROOM 205  
PROVIDENCE, RHODE ISLAND**

**FRIDAY, NOVEMBER 13, 2015  
8:30AM**

**OPEN SESSION MINUTES**

**BOARD MEMBERS IN ATTENDANCE**

Holly Haczynski, RTT  
Carol Kut, RTRM  
Mark Kershaw

**BOARD MEMBERS ABSENT**

Peter Evangelista, MD

**STAFF MEMBERS IN ATTENDANCE**

Linda L. Esposito, Board Manager  
Sarah Harrigan, Chief of Professional Boards  
And Commissions

**OTHERS IN ATTENDANCE**

None

**1. Establishment of a Quorum**

A meeting of the Rhode Island Board of Radiologic Technology was held on Friday, November 13, 2015, at the Rhode Island Department of Health, Room 205, 3 Capitol Hill, Providence, RI 02908. A quorum was established and the Open Session meeting was called to order at 8:45 a.m. on a motion by Carol Kut, RTRM, and seconded by Holly Haczynski, RTT. Motion carried.

**2. Presentation of the December 5, 2014 Open Session Meeting Minutes**

Motion was made by Holly Haczynski, RTT, and seconded by Mark Kershaw, to accept the Open Session minutes of December 5, 2014. The Board voted unanimously to approve the Open Session minutes as presented. Motion carried.

### **3. Board Manager's Report**

- License Application Process

Linda Esposito advised the Board that the process for reviewing license applications prior to the issuance of a license has been assigned to Board Managers. Applications that require further clarification will be deferred to the next scheduled Board Meeting for review by the Board.

- Sarah Harrigan introduced herself to the Board and informed the Board Members of the Department's organizational change and that she has assumed leadership for the Center for Professional Boards and Commissions, and that Donna Costantino has assumed leadership for Professional Licensing. Ms. Harrigan also advised that Rules and Regulations, as well as statutes, are currently being reviewed by all Boards if there are any changes that the Board Members would like to introduce or address.

### **4. Motion to adjourn to Closed Session**

Motion was made by Carol Kut, RTRM, and seconded by Mark Kershaw to adjourn to Closed Session at 8:55 a.m. pursuant to Sections 42-46-4 and 42-46-5(a)(1) of the Rhode Island General Laws, for the purpose of discussing job performance, character, physical or mental health of applicants for licensure. Said individuals have been notified in advance by writing that they may request that the discussion be held at an open meeting. Also, pursuant to Sections 42-46-4 and 42-46-5(a)(4) of the Rhode Island General Laws, for investigatory proceedings regarding allegations of civil or criminal misconduct. Motion carried.

### **5. Motion to return to Open Session**

Motion was made by Carol Kut, RTRM, and seconded by Holly Haczynski, RTT, at 9:20 a.m. to re-open the Open Session and to seal the Minutes of the Closed Session pursuant to Sections 42-46-4, 42-46-5 and 42-46-7 of the Rhode Island General Laws. Motion carried.

### **6. Final Actions on all votes taken in Closed Session**

- One (1) case Administratively Closed
- One (1) case No Unprofessional Conduct

### **7. Adjournment**

Motion was made by Mark Kershaw and seconded by Carol Kut, RTRM, to adjourn at 9:25 a.m. Motion carried.

Respectfully submitted,

Linda L. Esposito  
Board Manager

RI Department of Health  
Center for Professional Boards and Commissions  
RI Board of Radiologic Technology