



Department of Health

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**DIVISION OF HEALTH SERVICES REGULATION
RHODE ISLAND BOARD OF RADIOLOGIC TECHNOLOGY**

**3 CAPITOL HILL
CONFERENCE ROOM 205
PROVIDENCE, RHODE ISLAND**

**FRIDAY, NOVEMBER 13, 2015
8:30AM**

OPEN SESSION MINUTES

BOARD MEMBERS IN ATTENDANCE

Holly Haczynski, RTT
Carol Kut, RTRM
Mark Kershaw

BOARD MEMBERS ABSENT

Peter Evangelista, MD

STAFF MEMBERS IN ATTENDANCE

Linda L. Esposito, Board Manager
Sarah Harrigan, Chief of Professional Boards
And Commissions

OTHERS IN ATTENDANCE

None

1. Establishment of a Quorum

A meeting of the Rhode Island Board of Radiologic Technology was held on Friday, November 13, 2015, at the Rhode Island Department of Health, Room 205, 3 Capitol Hill, Providence, RI 02908. A quorum was established and the Open Session meeting was called to order at 8:45 a.m. on a motion by Carol Kut, RTRM, and seconded by Holly Haczynski, RTT. Motion carried.

2. Presentation of the December 5, 2014 Open Session Meeting Minutes

Motion was made by Holly Haczynski, RTT, and seconded by Mark Kershaw, to accept the Open Session minutes of December 5, 2014. The Board voted unanimously to approve the Open Session minutes as presented. Motion carried.

3. Board Manager's Report

- License Application Process

Linda Esposito advised the Board that the process for reviewing license applications prior to the issuance of a license has been assigned to Board Managers. Applications that require further clarification will be deferred to the next scheduled Board Meeting for review by the Board.

- Sarah Harrigan introduced herself to the Board and informed the Board Members of the Department's organizational change and that she has assumed leadership for the Center for Professional Boards and Commissions, and that Donna Costantino has assumed leadership for Professional Licensing. Ms. Harrigan also advised that Rules and Regulations, as well as statutes, are currently being reviewed by all Boards if there are any changes that the Board Members would like to introduce or address.

4. Motion to adjourn to Closed Session

Motion was made by Carol Kut, RTRM, and seconded by Mark Kershaw to adjourn to Closed Session at 8:55 a.m. pursuant to Sections 42-46-4 and 42-46-5(a)(1) of the Rhode Island General Laws, for the purpose of discussing job performance, character, physical or mental health of applicants for licensure. Said individuals have been notified in advance by writing that they may request that the discussion be held at an open meeting. Also, pursuant to Sections 42-46-4 and 42-46-5(a)(4) of the Rhode Island General Laws, for investigatory proceedings regarding allegations of civil or criminal misconduct. Motion carried.

5. Motion to return to Open Session

Motion was made by Carol Kut, RTRM, and seconded by Holly Haczynski, RTT, at 9:20 a.m. to re-open the Open Session and to seal the Minutes of the Closed Session pursuant to Sections 42-46-4, 42-46-5 and 42-46-7 of the Rhode Island General Laws. Motion carried.

6. Final Actions on all votes taken in Closed Session

- One (1) case Administratively Closed
- One (1) case No Unprofessional Conduct

7. Adjournment

Motion was made by Mark Kershaw and seconded by Carol Kut, RTRM, to adjourn at 9:25 a.m. Motion carried.

Respectfully submitted,

Linda L. Esposito
Board Manager
RI Department of Health
Center for Professional Boards and Commissions
RI Board of Radiologic Technology