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MINUTES

of the

Quonochontaug Central Beach Fire District

Board of Governors Meeting

Saturday, August 9, 2014

Members in Attendance: Nancy Matthews, George Prior, Julia Mathews, Shari Frost, Bill Heep, Michele Pallai Reppucci, Brewster Blackall, Marilyn Rettig, Tom Battista, Dick Stabnick, Patti Rueff, Stephen Long, Charlie Freedgood and Heather Cady.

Residents in attendance at the meeting included Cheri Stabnick, Roy Jacobsen and Don McDoogol.

I. Call to Order: Nancy Matthews called the meeting to order at 9:03 a.m.

II. Approval of Minutes:

1. **A MOTION was made to approve the minutes of the Board of Governors Meeting held on July 26, 2014. The motion was seconded and passed unanimously.**

2. The next Board of Governors Meeting will be held on Sunday, October 12, 2014.

III. Committee Reports:

A. Nancy Matthews – Moderator: Nancy Matthews updated the Board on various items and presented several motions to the Board for voting.

A MOTION was made that: Ratification and Approval of Acts of Officers – Resolved: That each and all of the resolutions, acts and proceedings of the District Officers, as shown by the records of the respective officers in carrying out and promoting the purposes, objectives and interests of the Quonochontaug Central Beach Fire District, be and the same are approved, ratified and hereby made the acts and deeds of the Quonochontaug Central Beach Fire District. The motion was seconded and passed unanimously.

A MOTION was made that: Authorization for the Moderator to appear at hearings – Resolved: That the Moderator, or such person or persons as she shall designate, be and hereby is fully authorized and empowered to enter objections or legal actions on behalf of the Quonochontaug Central Beach Fire District in reference to any zoning matters, or any

subject affecting the properties in the Quonochontaug Central Beach Fire District. The motion was seconded and passed unanimously.

A MOTION was made to create an ad hoc By-Laws committee to review the QCBFD By-Laws and to propose revisions to such. Any proposed revisions to the QCBFD By-Laws shall be approved by a majority of the Board of Governors and shall then be voted on by QCBFD residents at the QCBFD Annual Meeting that first follows the Board of Governors' approval of such By-Laws revisions. The motion was seconded and passed unanimously.

A MOTION was made to amend paragraph number one of the APRA policy of QCBFD (posted on the QCBFD website) to provide additional flexibility and assistance to the Clerk and Moderator with respect to responding to and handling APRA requests. The amended paragraph number one shall read as follows:

“A request to inspect and/or copy public records of QCBFD shall be presented in writing (or email) to the QCBFD Clerk, with a copy to the Moderator. The email and address of both the Clerk and the Moderator can be found on the QCBFD website. The Clerk, or the Moderator in the Clerk's absence, will coordinate the APRA request with the appropriate board member or commissioner in order to prepare a response. The Clerk, in conjunction with the Moderator, or the Moderator alone in the Clerk's absence, may designate the responsibility to respond to any APRA request to anyone who has completed the annual APRA certification pursuant to R.I.G.L. section 32-2-3.16.”

The motion was seconded and passed unanimously.

A MOTION was made to accept the gift of a decorative cement stepping stone (“Quonochontaug—Home of the Blackfish”) from Linda and Stephen Long. Such stepping stone is to be installed behind the wire backstop fence (behind home plate) on QCBFD's ballfield. The motion was seconded and passed unanimously.

B. George Prior – Public Works: George Prior updated the Board on the business of the Public Works committee.

C. Michele Pallai Reppucci – Police Protection: Michele Pallai Reppucci reported on illegal fireworks and explosive devices, security at the beach parking lot entrance and the creation of an optional emergency text protocol.

D. Shari Frost – Beach and Dunes: Shari Frost presented an update on the work of the Beach and Dunes committee.

E. Brewster Blackall – Boating: Brewster Blackall read aloud his update on the work of the Boating committee.

F. Julia Mathews – Treasurer: Julia Mathews updated the Board on the work of the Treasurer.

G. Marilyn Rettig—Special Events: Marilyn Rettig updated the Board on the work of the Special Events committee.

H. Patti Rueff for Marianne McNee – Community Sales: In Marianne McNee’s absence, Patti Rueff reported that the Community Sales committee will fund several expenditures within the QCBFD community (at a total cost of approximately \$6,200). See Exhibit A.

A MOTION was made for the Community Sales committee to fund several expenditures (at a total cost of approximately \$6,200) within the QCBFD community as detailed on Exhibit A. The motion was seconded and passed unanimously.

I. Dick Stabnick – Long-Range Planning: Dick Stabnick updated the Board on the Fresh Pond project and QCBFD’s application related to such.

J. Bill Heep—Civic Improvement: Bill Heep updated the Board on the work of the Civic Improvement committee and presented three motions to the Board. A discussion also took place regarding the installation of signage at the QCBFD playground (advising that the playground closes at dusk).

A MOTION was made to approve the installation of a cement hopscotch board, a gift of the Quonochontaug Seaside Garden Club, in a space near the southwest corner of the QCBFD playground. The motion was seconded and passed unanimously.

A MOTION was made to install a decorative cement stepping stone (“Quonochontaug—Home of the Blackfish”), a gift from Linda and Stephen Long, behind the wire backstop fence (behind home plate) on QCBFD’s ballfield. The motion was seconded and passed unanimously.

A MOTION was made to authorize National Grid to upgrade the existing street lighting in QCBFD to “full cutoff, shielded” fixtures utilizing appropriate wattage bulbs to maintain QCBFD street safety, with the illumination remaining the same. The motion was seconded and passed unanimously.

K. Tom Battista—Real Estate: Tom Battista updated the Board on the work of the Real Estate committee.

L. Charlie Freedgood – Finance & Budget: Charlie Freedgood presented his Finance and Budget report (see attached Exhibit B). Charlie Freedgood presented the Finance & Budget resolutions associated with the 2014 Annual Meeting.

A MOTION was made that: Resolved: That the 2015 Budget (attached hereto as Exhibit B), including an approximate \$9,754 increase in total tax revenues (3.9% above 2014), as approved by the Board of Governors, be approved. Specifically, you are approving the 2015 Budget, including a 3.9% tax increase, and a total tax that will not be less than \$257,250 nor higher than \$261,250. The motion was seconded and passed unanimously.

A MOTION was made that: Resolved: That the motion made and adopted at the 2012 Annual Meeting, as previously amended, regarding the expenditure from the Asset Replacement Fund for the first phase of the work necessary to restore Fresh Pond be amended to include the payment of legal and professional expenditures, as approved by a majority of the Board of Governors, made in connection with attaining approval of the restoration of Fresh Pond. The motion was seconded and passed unanimously.

A MOTION was made that: Resolved: That the total accrued reserve fund balances as of the fiscal year end 2014 shall be adjusted to be no greater than the lesser of (i) the minimum month end cash balance during such year and (ii) \$40,000. The allocation of such amount to the respective fund accounts shall be as approved by a majority of the Board of Governors (see Exhibit B for further information). The motion was seconded and passed unanimously.

A MOTION was made that: Resolved: That the 2014 Budget be amended to include an expense of not greater than \$9,000 for the digital mapping survey. The motion was seconded and passed unanimously.

A MOTION was made that: Resolved: That the electors of the Quonochontaug Central Beach Fire District qualified to vote in the District Meeting legally assembled on September 13, 2014, hereby order the assessment and collection of a tax on ratable property of said District in the sum of no less than \$257,250 nor greater than \$261,250. Said tax is for ordinary expenses and charges for the interest and indebtedness in whole or part of said District, and for the purposes authorized by law. The Assessor of Taxes shall assess and apportion said tax on the inhabitants and ratable property of said District as of the 30th day of June 2015 at 12:00 noon, according to the law, and shall on the completion of the said assessment date, certify and sign the same and deliver the same to the Collector of Taxes, on or before the 1st day of August 2015. The Collector of Taxes, on receipt of said assessment, is hereby commanded to

proceed and collect said tax on the persons and estates liable therefore. Said tax shall be due and payable on or before the 30th day after the date of certification by the Assessor of Taxes and all remaining unpaid balances shall carry interest, until collected, at a penalty at the rate of 12% per annum upon such unpaid taxes. The motion was seconded and passed unanimously.

M. Stephen Long—Nominating Committee: Stephen Long presented the slate of the new 2014-2015 Board of Governors and Commissioners, including Administrative Officers.

A MOTION was made that the attached slate of the Board of Governors, including the Administrative Officers, for the 2014-2015 year (attached hereto as Exhibit C), as recommended by the Nominating Committee, be approved. The motion was seconded and passed unanimously.

N. Heather Cady – Clerk: The following dates have been set for the remaining 2014 Board of Governors meetings:

Sunday, October 12, 2014 (Columbus Day Weekend)

Beginning on June 29th, meetings will begin at 9:00 a.m. The meeting in October will begin at 10:00 a.m. All Board of Governors meetings will take place at the Charlestown Police Station, Community Room, 4901 Old Post Road, Charlestown, Rhode Island 02813.

Saturday, September 13, 2014, at 10:00 a.m. (QCBFD Annual Meeting at the Grange).

IV. Adjournment: **A MOTION was made to adjourn the meeting at 11:33 a.m. The motion was seconded and passed unanimously.**

Respectfully submitted,
Heather Dodge Cady, Clerk
Quonochontaug Central Beach Fire District