

The Narragansett Bay Commission
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Vincent J. Mesoella
Chairman

Raymond J. Marshall, P.E.
Executive Director



OFFICIAL MINUTES OF:

Meeting of:	Personnel Committee Meeting <i>and Open Call for Executive Session Pursuant to RIGL 42-46-5 (a) (2) to Discuss Items 3B (1 through 4)</i>
Date:	May 28, 2014
Time:	8:00 a.m.

MEMBERS PRESENT:

Bruce Campbell, Committee Chairman
John MacQueen
Vincent Mesoella, NBC Chairman
Al Montanari
Angelo Rotella

MEMBERS ABSENT:

STAFF AND GUESTS PRESENT:

Raymond Marshall, NBC Executive Director
Laurie Horridge, NBC
Diane Buerger, NBC
Karen Musumeci, NBC
Jennifer Harrington, NBC
Deborah Samson, NBC
Paul Nordstrom, NBC
Thomas Uva, NBC

Joan Milas, NBC Commissioner
Vincent Ragosta, Esquire, NBC
Joe D'Amico, Capital City Insurance

1. Call to Order

Recognizing that a quorum was present Committee Chairman Campbell called the May 28, 2014 Personnel Committee Meeting to order at 8:25 a.m.

2. Approval of Minutes – October 29, 2013- Personnel Committee

Chairman Campbell asked for a motion to approve the minutes of the October 29, 2013 Personnel Committee meeting as written. Commissioner Montanari moved to approve the minutes of the October 29, 2013 Personnel Committee. Commissioner MacQueen seconded the motion. The vote taken by the Personnel Committee was unanimous. The motion carries.

3. Items for Action

A. Amendments to the Organizational Plan

Mr. Marshall stated that for a few years now we have been using the services of a WWTF Operator to assist the Scheduler/Planner at Bucklin Point who is responsible for all of the maintenance and work order process resulting from the Asset Management Program.

The operator currently filling this role as the assistant has applied for the vacant Process Monitor position and will be moving to the 11-7shift, beginning in June.

The Proposal is to replace the WWTF Operator position with a new job title, Assistant Planner/Scheduler and revise the associated job description. The pay grade will be the same (U 4) so there is no impact on the BP personnel budget.

NBC Chairman Mesolella made a motion to approve the Amendments to the Organizational Plan. Commissioners Montanari and MacQueen seconded the motion and the vote taken by the Personnel Committee was unanimous. The motion carries.

B. Discussion and potential action of proposed Collective Bargaining Agreement and contingent health care

- 1. Review and Approval of Resolution 2014:09;** Authority to Enter Into Collective Bargaining Agreements with the Laborers' International Union of North America A AFL-CIO Local 1033 and Council 94 A.F.S.C.M.E. Locals 1010 and 2884
- 2. Review and Approval of Resolution 2014:10;** Amendment of the Flexible Benefits Plan Plan for Health Savings Accounts
- 3. Review and Approval of Resolution 2014:11;** Amendment of the Flexible Benefits Plan to Implement a Limited Purpose Health Flexible Spending Account
- 4. Review and Approval of Resolution 2014:12;** Adoption of a Health Reimbursement Plan

At this time the NBC Personnel Committee sought to convene Executive Session pursuant to RIGL 42-46-5 (a) (2) to discuss Items 3 B (1 through 4). Commissioner Montanari motioned to enter into Executive Session. Commissioner Montanari seconded the motion and the vote taken by the Personnel Committee was unanimous. The Board entered into Executive Session at 8:35 a.m.

Executive Session ended and the Open Meeting resumed at 9:05 a.m.

Members of the Public returned.

A motion was made by Chairman Campbell that the minutes and votes from the Executive be sealed. Commissioners Montanari and MacQueen seconded the motion and the vote taken by the Personnel Committee was unanimous. The motion carries.

4. Other Business

There was no other business to report.

5. Adjournment

A motion to adjourn was made by Commissioner Rotella seconded by Commissioners Montanari and MacQueen and the Personnel Committee meeting adjourned at 9:10 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Raymond J. Marshall". The signature is fluid and cursive, with the first name "Raymond" being the most prominent.

Raymond J. Marshall, P.E.

Executive Director/Secretary