

The Narragansett Bay Commission
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Vincent J. Meselella
Chairman

Raymond J. Marshall, P.E.
Executive Director



OFFICIAL MINUTES OF:

Meeting of:	Personnel Committee Meeting
Date:	January 20, 2010
Time:	10:15 a.m.

MEMBERS PRESENT:

Bruce Campbell, Committee Chairman
Leslie Gray, III
Vincent Meselella
John MacQueen
Angelo Rotella
Michael Salvatore

MEMBERS ABSENT:

Al Montanari

STAFF AND GUESTS PRESENT:

Raymond Marshall, NBC Executive Director
Rich Bernier, NBC
Diane Buerger, NBC
Cecille Antonelli, NBC
Leah Foster, NBC
Jennifer Harrington, NBC
Karen Musumeci, NBC
Thomas Uva, NBC
Joe Pratt, Louis Berger Group
Linda George, Senate Fiscal
Jamie Samons, NBC
Leo Thompson, NBC

John Zuba, NBC
Deborah Samson, NBC
Brenda Smith, NBC

1. Call to Order

Recognizing that a quorum was present Chairman Campbell called the January 20, 2010 Personnel Committee Meeting to order at 10:16 a.m.

2. Approval of Minutes – November 4, 2009 Personnel Committee

Chairman Campbell asked for a motion to approve the minutes of the November 4, 2009 Personnel Committee meeting as written. Commissioner MacQueen moved to approve the minutes of the November 4, 2009 Personnel Committee as written. Commissioner Salvadore seconded the motion. The vote taken by the Personnel Committee was unanimous. The motion carries.

3. Items for Action

A. Amendments to the Organizational Plan

Chairman Campbell stated that the Committee has before them a request for an Amendment to the NBC Organizational Plan. He turned the meeting over to Executive Director Raymond Marshall to explain the Amendment.

Mr. Marshall advised that Thomas Uva, Director of NBC's Division of Planning, Policy & Regulation is proposing to freeze the vacant Laboratory Technician position which was funded in the FY10 budget, and reallocate the funds to fill the vacant Environmental Scientist position within the EMDA Section. He is also proposing to move this Environmental Scientist position from EMDA to the Planning & Permits Section. The new Environmental Scientist will report to the Director of Planning, Policy & Regulation.

Over the past few years, regulatory requirements have become increasingly stringent and the NBC has been required by the DEM to perform more extensive monitoring. To meet these ever increasing regulatory demands our two Environmental Scientists have been required to analyze much more environmental data, perform more complex environmental analyses and prepare detailed reports, always within critical time constraints.

The NBC is in need of an additional Environmental Scientist to meet these ever increasing regulatory demands. The position would work on additional environmental projects important to the agency, including strategic planning, review of proposed regulations affecting the NBC, writing and publishing environmental reports, assisting the PP&R Director with Coordination Team activities and soliciting grants for the agency.

The organizational change will have no effect on the overall PP&R FY 2010 budget and is critical to the division.

Mr. Marshall asked for the Committee's approval of the requested changes to the Organizational Plan as presented.

A motion was made by Commissioner Salvadore to approve the changes to the Organizational Plan. The motion was seconded by Commissioner Rotella. The vote to approve was unanimous. The motion carries.

A motion was made by Commissioner MacQueen to approve the changes to the Organizational Plan. The motion was seconded by Commissioner Gray. The vote to approve was unanimous. The motion carries.

4. Other Business

There was no other business to report.

5. Adjournment

A motion to adjourn was made by Commissioner Salvadore, seconded by Commissioner MacQueen and the Personnel Committee meeting adjourned at 10:26 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Raymond J. Marshall". The signature is fluid and cursive, with the first name being the most prominent.

Raymond J. Marshall, P.E.
Executive Director/Secretary