



OFFICIAL MINUTES OF:

Meeting of:	CEO Committee Meeting
Date:	June 24, 2014
Time:	9:30 a.m.

MEMBERS PRESENT:

Robert Andrade
Jonathan Farnum
Vincent Mesoella
Al Montanari
Angelo Rotella

MEMBERS ABSENT:

John MacQueen, Chairman
Richard Worrell

STAFF AND GUESTS PRESENT

Raymond J. Marshall, Executive Director
Jennifer Harrington, NBC
Karen Musumeci, NBC
Tom Uva, NBC
Laurie Horridge, NBC
Joanne Maceroni, NBC
Deborah Samson, NBC

Joe Pratt, Louis Berger Group
Tom Brueckner, NBC
Linda George, Senate
Richard Bernier, NBC

1. Call to Order

Recognizing a quorum, and in the absence of CEO Chairman MacQueen, NBC Chairman Mesoella called the June 24, 2014 Construction/ Engineering/Operations (CEO) Committee Meeting to order at 9:42 a.m.

2. Approval of Minutes – May 28, 2014 CEO Committee

NBC Chairman Mesoella asked for a motion to approve the May 28, 2014 CEO Committee meeting minutes as written.

Commissioner Farnum moved to approve the minutes of the May 28, 2014 CEO Committee. Commissioners Andrade and Montanari seconded the motion. The vote taken by the CEO Committee was unanimous. The motion carries.

3. Items for Action

A. Review and Approval of Resolution 2014:16; Award of Contract 120.00RS-Agreement for Professional and Technical Consulting Services for Biogas Cogeneration System

Mr. Marshall advised that Brown and Caldwell (B&C) recently completed the design of the Biogas Cogeneration System which will be constructed at Bucklin Point. The estimated cost is approximately \$4,900,000. The project is scheduled to be bid late this summer with the bid results and recommendation presented to the Board this fall.

B&C has completed the design contract. Therefore, we asked them to submit a proposal for the professional and technical services necessary to provide technical support, shop drawing review, start-up services, O&M Manual, training and limited inspection services. It should be noted that the NBC will be performing a portion of the resident field services in house.

B&C submitted a proposal and we have negotiated a cost ceiling of \$322,000 to provide their services which include a 5% contingency.

We have determined that B&C's proposal is fair and reasonable to perform the required services for this Contract. Therefore, we recommend award of this contract to Brown & Caldwell for a cost not to exceed \$322,000.

Commissioner Rotella made a motion to approve Resolution 2014:16 Award of Contract 120.00RS-Agreement for Professional and Technical Consulting Services for Biogas Cogeneration System. Commissioner Montanari seconded the motion and the vote taken by the CEO Committee was unanimous. The motion carries.

B. Review and Approval of Resolution 2014:17; Award of Contract 127.00RS-Agreement for Professional and Technical Consulting Services for Fields Point Electrical Substation No. 1 Improvements

Mr. Marshall stated that SED Associates, Corp. (SED) recently completed the design of Fields Point Electrical Substation No. 1 Improvements. The estimated cost is approximately \$800,000. The project is scheduled to be bid late this summer with the bid results and recommendation presented to the Board this fall.

SED has performed well under the design contract. Therefore, we asked them to submit a proposal for the professional and technical services necessary to provide technical support, shop drawing review, start-up and limited inspection services. It should be noted that the NBC will be performing a portion of the resident field services in house.

SED submitted a proposal and we have negotiated a cost ceiling of \$31,000 to provide their services which includes a 5% contingency.

We have determined that SED's proposal is fair and reasonable to perform the required services for this Contract. Therefore, we recommend award of this contract to SED Associates, Corp. for a cost not to exceed \$31,000.

Commissioner Montanari made a motion to approve Resolution 2014:17; Award of Contract 127.00RS-Agreemtn for Professional and Consulting Services for Fields Pint Electrical Substation No. 1 Improvements. Commissioner Farnum seconded the motion and the vote taken by the CEO Committee was unanimous. The motion carries.

4. Other Business

None.

5. Adjournment

A motion to adjourn was made by Commissioner Rotella seconded by Commissioner Farnum and the CEO Committee meeting adjourned at 9:55 a.m.

Respectfully submitted,



Raymond J. Marshall, P.E.
Executive Director/Secretary