

The Narragansett Bay Commission
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Vincent J. Mesolella
Chairman

Raymond J. Marshall, P.E.
Executive Director



OFFICIAL MINUTES OF:

Meeting of:	CEO Committee Meeting
Date:	October 22, 2008
Time:	9:45 a.m.

MEMBERS PRESENT:

Vincent J. Mesolella, NBC Chairman
Michael Salvatore, CEO Committee Chairman
Robert Andrade
Jonathan Farnum
John MacQueen
Al Montanari
Angelo Rotella
Leo Thompson

MEMBERS ABSENT:

Richard Worrell

STAFF AND GUESTS PRESENT:

Raymond J. Marshall, Executive Director
Jennifer Harrington, NBC
Tom Uva, NBC
Karen Musumeci, NBC
Joe Pratt, Louis Berger Group
Richard Bernier, NBC
Steve Whitney, Senate Fiscal
Tom Brueckner, NBC
Jamie Samons, NBC
Paul Nordstrom, NBC
Karen Giebink, NBC
Maureen Gurghigian, FSC

Deborah Samson, NBC
Mark Thomas, NBC
Francie Brown, NBC
Leah Foster, NBC
Cecille Antonelli, NBC
Harold Gadon, NBC

1. Call to Order

Recognizing a quorum, Chairman Salvatore called the October 22, 2008 Construction/Engineering/Operations (CEO) Committee Meeting to order at 10:05 a.m.

2. Approval of Minutes – September 24, 2008 CEO Committee

Chairman Salvadore asked for a motion to approve the September 24, 2008 CEO Committee Meeting minutes as written. Commissioner Farnum moved to approve the minutes of the September 24, 2008 CEO Committee as written. Commissioners Montanari and MacQueen seconded the motion. The vote taken by the CEO Committee was unanimous. The motion carries.

3. Items for Action

A. Review and Approval of Resolution 2008:28, Contract 304.51C-Improvements to NBC Interceptors FY 2008, Recommendation to Increase the Limit for Change Order Requests

Executive Director Raymond Marshall advised the Committee Members that this contract resulted from NBC's Asset Management Program which identified several items of work that needed to be done either in a collection system or at a treatment plant. The contract consists of seven or eight different locations where repairs are needed. The job was bid several months ago and awarded to Rosciti Construction with a low bid amount of \$ 1.64 million.

During the course of the repairs some of the locations required additional work that was not anticipated nor could be identified prior to putting the job out to bid. Mr. Marshall advised the Committee members that the Chairman and the Executive Director are only authorized to approve change orders recommended by the construction staff of up to 5 percent of the low bid price which in this case would be \$ 82,000. NBC already has approved change orders that total \$ 60,000 and there are several more that are being evaluated and believed to have merit. The staff believes the total of the change orders still being evaluated will exceed the currently authorized 5 percent.

Mr. Marshall asked the CEO Committee for authorization to approve up to an additional \$ 150,000 in change orders bringing the total amount of change orders authorized to \$ 232,000 which is 14.2 percent of the low bid amount.

Commissioner Rotella motioned to approve Resolution 2008:28, Contract 304.51C-Improvements to NBC Interceptors FY2008, Recommendation to Increase the Limit for Change Order Requests. Commissioner Farnum seconded the motion and the vote taken by the CEO Committee was unanimous. The motion carries.

B. Review and Approval of Resolution 2008:29, Request to Award Asset Management Phase IV

Executive Director Raymond Marshall advised that the Asset Management Program is one of the major goals of the NBC's Strategic Plan. It has been a multi-year project and NBC is about to begin the last phase. The project has been included in the CIP for a number of years and we procured the services of a consultant, who for this project is Camp, Dresser, McKee.

He noted that several years ago through an RFQ/P process and under the same conditions that we procure all of NBCs engineering projects we hired CDM with the intent of keeping them on for the entire project provided that they perform well each step of the way. CDM has done that and we have been back before the Board on several occasions seeking approval for each phase of this project. Mr. Marshall

stated that this particular phase of the project consists of two separate programs, Asset Management and GIS and that a key part of the final phase of this project will be for the two programs to work in conjunction to better manage NBC's system.

Mr. Marshall asked for the CEO Committee's approval to negotiate a contract not to exceed \$ 325,000 for the final phase of the Asset Management Program.

Commissioner Farnum motioned to approve Resolution 2008:29, Request to Award Asset Management Phase IV. Commissioners Montanari and Thompson seconded the motion and the vote taken by the CEO Committee was unanimous. The motion carries.

4. Other Business

There was no other business to report.

5. Adjournment

A motion to adjourn was made by Commissioner Mesoellella, seconded by Commissioner Thompson and the CEO Committee meeting adjourned at 10:15 a.m.

Respectfully submitted,



Raymond J. Marshall, P.E.
Executive Director/Secretary