

DIVISION OF HEALTH SERVICES REGULATION  
Board of Physical Therapy

3 CAPITOL HILL  
CONFERENCE ROOM 104  
PROVIDENCE, RHODE ISLAND

Tuesday, May 05, 2015  
8:45 AM

OPEN SESSION MINUTES

BOARD MEMBERS IN ATTENDANCE

Wendy Baltzer Fox, PT  
Carl C DiRobbio, MD  
Donald H. Levine, PT  
Michael Noonan, PT  
Laurie Scripsack, PT

BOARD MEMBERS NOT IN ATTENDANCE

None

STAFF MEMBERS IN ATTENDANCE

Alana Rodriguez, Board Manager  
Maureen Slowik, Board Manager

OTHERS IN ATTENDANCE

None

1. Establishment of a quorum

A meeting of the Board of Physical Therapy was held on Tuesday, May 05, 2015 at the Rhode Island Department of Health, Conference Room 104, 3 Capitol Hill, Providence, RI 02908. A quorum was established and the Open Session meeting was called to order at 8:45 am on a motion by Donald Levine and seconded by Laurie Scripsack. Motion carried.

2. Presentation of the December 9, 2014 Open Session Meeting Minutes

Motion was made by Donald Levine and seconded by Laurie Scripsack to accept the Open Session minutes of December 9, 2014. The Board voted unanimously to approve the Open Session minutes as presented. Motion carried.

3. Board Manager Report

a. Announcements & Introductions

Maureen Slowik introduced Alana Rodriguez as the newly assigned Board Manager for the Board of Physical Therapy. Maureen also introduced Wendy Baltzer Fox as the newly appointed board member. The board members each provided a brief introduction.

b. Board Member Recruitment

Maureen Slowik provided an overview of the advisory board composition as defined in the statutes and regulations and the board member recruitment and approval processes.

c. Application Review Process

Since the prior designated secondary application reviewer is no longer on the board, Maureen Slowik advised the board that a new secondary application reviewer was needed to review and approve Physical Therapy license applications. The board voted Michael Noonan to be the secondary application reviewer. Donald Levine remains the primary application reviewer.

d. Meeting Schedule

Maureen Slowik suggested that the Board convene in June to address the anticipated volume of Physical Therapy applications that will require review. The Board agreed to meet on June 2, 2015.

e. Complaint Process Review

Maureen Slowik provided an overview of the complaint process and reiterated to the board that the Board of Physical Therapy is an advisory board. The Board agreed that each board member be assigned an individual case to thoroughly review and present to the entire board for group discussion and any proposed disciplinary action.

4. New Business

- a. Maureen Slowik reviewed the Computerized Based Training (CBT) Comment Summary Report and stated that since the last board meeting, there have been only two comments.
- b. Maureen briefly discussed the Federation of State Board annual meeting scheduled for October 15-17, 2015 in Orlando, Florida.

5. Motion to adjourn to Closed Session

Motion was made by Michael Noonan and seconded by Donald Levine to adjourn to Closed Session at 9:07 am. Motion carried. Pursuant to Sections 42-46-4 and 42-46-5(a)(1) of the Rhode Island General Laws, for the purpose of discussing job performance, character, physical or mental health of applicants for licensure. Said individuals have been notified in advance by writing that they may request that the discussion be held at an open meeting. Also, pursuant to Sections 42-46-4 and 42-46-5(a)(4) of the Rhode Island General Laws, for investigatory proceedings regarding allegations of civil or criminal misconduct.

6. Motion to return to Open Session

Motion was made by Carl Noonan and seconded by Laurie Scripsack at 9:50 am to re-open the Open Session and to seal the Minutes of the Closed Session pursuant to Sections 42-46-4, 42-46-5 and 42-46-7 of the Rhode Island General Laws. Motion carried.

7. Final Actions on all votes taken in Closed Session

- The Board reviewed one application and proposed action on four cases.

8. Adjournment

The next Board of Physical Therapy meeting will be held Tuesday, June 2, 2015 at the Rhode Island Department of Health, Conference Room 104, 3 Capitol Hill, Providence, RI 02908. Motion was made by Laurie Scripsack and seconded by Michael Noonan to adjourn at 9:55 am. Motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Alana Rodriguez", with a long, sweeping flourish extending to the right.

Alana Rodriguez  
Board Manager  
Office of Health Professionals Regulation