

**DIVISION OF HEALTH SERVICES REGULATION
BOARD OF PHYSICAL THERAPY**

**3 CAPITOL HILL
CONFERENCE ROOM 104
PROVIDENCE, RHODE ISLAND**

**TUESDAY, DECEMBER 9, 2014
8:45 AM**

OPEN SESSION MINUTES

BOARD MEMBERS IN ATTENDANCE

**Carl DiRobbio
Donald Levine
Michael Noonan
Laurie Scripsack**

BOARD MEMBERS NOT IN ATTENDANCE

Carol Sepe

STAFF MEMBERS IN ATTENDANCE

Amy Coleman, Esquire

Linda Phillips, Board Manager

OTHERS IN ATTENDANCE

None

1. Establishment of a quorum

A meeting of the Board of Physical Therapy was held on Tuesday, December 9, 2014 at the Rhode Island Department of Health, Conference Room 104, 3 Capitol Hill, Providence, RI 02908. A quorum was established and the Open Session meeting was called to order at 8:50 AM on a motion by Carl DiRobbio and seconded by Donald Levine. Motion carried.

2. Presentation of the October 7, 2014 Open Session Meeting Minutes

Motion was made by Donald Levine and seconded by Michael Noonan to accept the Open Session minutes of October 7, 2014. The Board voted unanimously to approve the Open Session minutes as presented. Motion carried.

3. New Business

- **Application Review Process**

The Board was advised that the Department is in need of a primary board member as well as a secondary board member, who can be available to review applications in the absence of a regularly scheduled board meeting.

Although the Board was not pleased or in agreement with this new process and believes that the process should remain as is, the Board voted Donald Levine as the primary application reviewer, with Carol Ann Sepe listed as the secondary (back up) reviewer.

4. Motion to adjourn to Closed Session

Motion was made by Donald Levine and seconded by Carl DiRobbio to adjourn to Closed Session at 9:00 AM. Motion carried. Pursuant to

Sections 42-46-4 and 42-46-5(a)(1) of the Rhode Island General Laws, for the purpose of discussing job performance, character, physical or mental health of applicants for licensure. Said individuals have been notified in advance by writing that they may request that the discussion be held at an open meeting. Also, pursuant to Sections 42-46-4 and 42-46-5(a)(4) of the Rhode Island General Laws, for investigatory proceedings regarding allegations of civil or criminal misconduct.

5. Motion to return to Open Session

Motion was made by Laurie Scripsack and seconded by Carl DiRobbio at 10:20 AM to re-open the Open Session and to seal the Minutes of the Closed Session pursuant to Sections 42-46-4, 42-46-5 and 42-46-7 of the Rhode Island General Laws. Motion carried.

6. Final Actions on all votes taken in Closed Session

- Thirteen applications were reviewed and approved.**

7. Adjournment

Motion was made by Michael Noonan and seconded by Carl DiRobbio to adjourn at 10:20 AM. Motion carried.

Respectfully submitted,

Linda Phillips

Linda Phillips, Board Manager

Office of Health Professionals Regulation