

DIVISION OF HEALTH SERVICES REGULATION  
BOARD OF SOCIAL WORK EXAMINERS FOR LICENSURE OF SOCIAL WORKERS

3 CAPITOL HILL  
CONFERENCE ROOM 104  
PROVIDENCE, RHODE ISLAND

Thursday, July 31, 2014  
9:00

OPEN SESSION MINUTES

BOARD MEMBERS IN ATTENDANCE

Lynn Finocchiaro, LICSW  
Connie Gallo, LCSW  
Ronda Jones, MSW  
Barry Noel, LCSW  
Dr. Mary Ann Shallcross-Smith  
Daniel Wheelan, MSW, LICSW

BOARD MEMBERS NOT IN ATTENDANCE

Sandra Munroe Wunschel, LICSW

STAFF MEMBERS IN ATTENDANCE

Arlene Hartwell, Board Manager  
Steve Morris, Legal Counsel

OTHERS IN ATTENDANCE

None

1. Establishment of a quorum

A meeting of the Board of Social Work Examiners for licensure of Social Workers was held on July 31, 2014 at the Rhode Island Department of Health, Conference Room 104, 3 Capitol Hill, Providence, RI 02908. A quorum was established and the Open Session meeting was called to order at 9:12 AM on a motion by Barry Noel and seconded by Connie Gallo. Motion carried.

2. Presentation of the July 17,2014 Open Session Meeting Minutes

Two errors were noted in the minutes. A motion was made by Dan Wheelan and seconded by Mary Ann Shallcross-Smith to accept the Open Session minutes of July 17, 2014, as corrected. The Board voted unanimously to approve the Open Session minutes as corrected. Motion carried.

3. Board Manager Report

- Introduction of newly appointed board member, Ronda Jones.

4. Old Business

- Arlene Hartwell notified board members that all board members shall be appointed for a term of three years and that no member shall serve more than nine consecutive years.

5. New Business

- Unlicensed individual practicing social work in RI. Licensing unit has name and transcript but no other information. A motion was made by Dan Wheelan that when, and if, the individual applies for licensure, the

application be presented to the board. Barry Noel seconded the motion. Motion passed unanimously.

- Connie Gallo stated the need for Title Protection in RI. Rules and regulations are specific to CSW and ICSW but not SW. The board will discuss proposing an amendment to the statute at a future meeting.

6. Motion to adjourn to Closed Session

Motion was made by Mary Ann Shallcross-Smith and seconded by Lynn Finocchiaro to adjourn to Closed Session at 9:28 AM. Motion carried. Pursuant to Sections 42-46-4 and 42-46-5(a)(1) of the Rhode Island General Laws, for the purpose of discussing job performance, character, physical or mental health of applicants for licensure. Said individuals have been notified in advance by writing that they may request that the discussion be held at an open meeting. Also, pursuant to Sections 42-46-4 and 42-46-5(a) (4) of the Rhode Island General Laws, for investigatory proceedings regarding allegations of civil or criminal misconduct.

7. Motion to return to Open Session

Motion was made by Dan Wheelan and seconded by Barry Noel at 10:27 AM to re-open the Open Session and to seal the Minutes of the Closed Session pursuant to Sections 42-46-4, 42-46-5 and 42-46-7 of the Rhode Island General Laws. The board voted unanimously to return to open session. Motion carried.

8. Final Actions on all votes taken in Closed Session

- The board reviewed and proposed action on 5 cases

9. Adjournment

The next Board of Social Work Examiners for the Licensure of Social Workers meeting will be held on Thursday, October 9, 2014 at 9:00 AM at the Rhode Island Department of Health, Conference Room 104, 3 Capitol Hill, Providence,

RI 02908. Motion was made by Lynn Finocchiaro and seconded by Barry Noel to adjourn at 10:38 AM. Motion carried.

Respectfully submitted,

A handwritten signature in cursive script that reads "Arlene Hartwell".

Arlene Hartwell  
Board Manager  
Office of Health Professionals Regulation