

**Senior Advisory Committee
July 16, 2013
Town Hall, Old Town Road
9:30 a.m.**

Present: Chair Gail Pierce, Ann Henault, Linda Spak, Deborah Martin, Sandra Kelly and Dorothy Graham. Also present for the recording of minutes, was Millie McGinnes. Members Betsey DeMaggio, Sandra Hopf and Susie Wright were absent.

The meeting was called to order by Chair Gail Pierce at 9:30 a.m.

1. Approve Minutes of Meeting, June 18, 2013

Ms. Henault moved to approve the minutes of June 18, 2013. The motion was seconded by Ms. Kelly and carried.

Ayes 5 (Pierce, Henault, Spak, Martin, Kelly) Nays 0
Absent 4 (DeMaggio, Wright, Graham, Hopf)

2. Act on Reimbursement of Kathleen Mitchell if needed

No action was taken or needed on this item.

3. Act on monies designated to BIED

Ms. Spak made a motion to pay BIED \$100.00 for the use of the Community Center for July. Ms. Kelly seconded the motion and it carried.

Ayes 5 (Pierce, Henault, Spak, Martin, Kelly) Nays 0
Absent 4 (DeMaggio, Wright, Graham, Hopf)

Ms. Graham joined the meeting at 9:36 a.m.

4. Discuss and act on new direction for coordinator role

Ms. Pierce stated that she wanted to see the Committee give the new coordinator more direction and oversight. She noted that they have received four applications for the position. A subcommittee of Ms. Spak, Ms. Pierce, Ms. Graham and Ms. Henault will interview applicants on July 25th.

5. Review SAC role during interim period

The members concurred that no additional activities need to be scheduled for the summer season.

6. Distribute job description

The job description for the Senior Coordinator was distributed and reviewed.

7. Review safety concerns

a. Location of Defibrillators

Once all defibrillators are located and in place, Ms. Kelly will post their location on the Block Island Bulletin Board.

b. Refresher Demonstration... when is the best time for this?

c. Set up fire extinguisher demonstration... when is the best time for this?

Training on the location and use of the defibrillators and the use of fire extinguishers will be arranged for September.

d. Update on video demonstrating CPR

Ms. Kelly stated that she would post the CPR video on the Block Island Bulletin Board, as the Rescue Squad approved of such.

8. Fill in Town-wide notification systems spread sheet

a. Sandra Hopf – Reverse 911

b. Sandra Kelly – Global Connect

c. Ann Henault – TRZ

d. Susie Wright – Code Red

Ms. Henault reported on TRZ. Ms. Kelly noted that Global Connect was being bought out by Code Red. This item will be addressed at the next meeting.

9. Block Island Bulletin Board

a. Update on activity

Ms. Kelly reported that there were 283 members of the Bulletin Board and there have been 1246 postings.

b. Review Google Groups Calendar Program

Ms. Kelly noted that she was not having any luck implementing the Google Groups Calendar Program and was going to drop the program.

c. Brainstorm fresh advertising

Ms. Kelly noted that an ad in the Block Island Times for the Bulletin Board which ran in June, garnered 1 new member. She further noted that a flyer that went with the BIPCO power bill mailing at the end of June garnered 14 new members.

Ms. Pierce stated that she was going to post flyers and info cards around Town.

Next Meeting – August 20, 2013 at 9:30 a.m.

At 10:35 a.m. a motion was made by Ms. Martin and seconded by Ms. Henault to adjourn and unanimously approved.

Millie McGinnes
Deputy Town Clerk

Minutes approved: August 20, 2013