

**Senior Advisory Committee
June 18, 2013
Town Hall, Old Town Road
9:30 a.m.**

Present: Chair Gail Pierce, Ann Henault, Betsey DeMaggio, Linda Spak, Susie Wright, Sandra Hopf, Sandra Kelly and Dorothy Graham. Also present for the recording of minutes, was Millie McGinnes. Member Deborah Martin was absent.

The meeting was called to order by Chair Gail Pierce at 9:30 a.m.

1. Approve Minutes of Meeting, May 21, 2013

Ms. Henault moved to approve the minutes of May 21, 2013. The motion was seconded by Ms. Wright and carried.

Ayes 7 (Pierce, DeMaggio, Henault, Spak, Wright, Graham, Kelly) Nays 0

Absent 2 (Martin, Hopf)

2. Act on Reimbursement of expenditures for Senior Coordinator prior to resignation

Ms. Hopf joined the meeting at 9:34 a.m.

It was noted that Kathleen Mitchell covered some expenses for which she will need to be reimbursed, although she has not yet submitted receipts. This item was tabled to the next meeting.

Ms. Pierce reported that Kathleen Mitchell is continuing with a few projects and can still be paid until a new employee is hired. Discussion ensued. Ms. Pierce will determine the number of hours Ms. Mitchell needs to work to address the ongoing projects and report back at the next meeting.

3. Act on monies designated to BIED

Ms. Wright made a motion to pay BIED \$200.00 for the use of the Community Center for May and June. Ms. DeMaggio seconded the motion and it carried

Ayes 8 (Pierce, DeMaggio, Henault, Spak, Wright, Graham, Kelly, Hopf) Nays 0

Absent 1 (Martin)

4. Discuss and act on new direction for coordinator role

The Committee members reviewed the job description for the Senior Coordinator and made some additions and deletions.

Ms. Spak left the meeting at 10:25 a.m.

5. Establish a committee to rewrite coordinators job description

No action was taken on this item.

6. Initiate publicity/posting for Senior Coordinators position

The Committee decided to begin advertising the Senior Coordinator position immediately and accept applications until July 12, 2013.

7. Safety concerns

a. Location of Defibrillators

It was noted that the defibrillators are maintained and batteries checked by the rescue squad.

b. Refresher Demonstration... when is the best time for this

Training on the location and use of the defibrillators will be arranged with the Rescue Squad. Ms. Kelly presented a short on-line film reviewing CPR technique, which, with the Rescue Squads consent, she will distribute on the Block Island Bulletin Board.

8. Review Town-wide notification systems

Ms. Pierce distributed a spreadsheet regarding different notification systems, their services and costs. The following volunteered to report back with additional information: Sandra Hopf – Reverse 911; Sandra Kelly – Global Connect; Ann Henault – TRZ; and Susie Wright – Code Red.

9. Block Island Bulletin Board

a. Update on activity

Ms. Kelly reported that there were 269 members of the Bulletin Board and there have been 1300 postings.

b. Review Google Groups Calendar Program

There was no action taken on this item.

c. Brainstorm fresh advertising

Ms. Henault moved to advertise the Block Island Bulletin Board in the Block Island Times if there is money to do so in this year's fiscal budget. Ms. Graham seconded and the motion carried.

Ayes 8 (Pierce, DeMaggio, Henault, Spak, Wright, Graham, Kelly, Hopf) Nays 0
Absent 1 (Martin)

10. Submit and act on correspondences

a. Kathleen Mitchell's letter re: Ongoing activities

This item was addressed under agenda item # 2.

b. Katina Makris's request re: Public speaking event

It was noted that Ms. Makris, author of Out of the Woods, would like to hold a speaking event regarding Lyme Disease. The letter will be passed on to the Deer Task Force.

c. Kat Walczak's letter re: Collection of historic stories

It was noted that Ms. Walczak is collecting oral and written historic stories. Her request for submissions will be posted at the Community Center.

d. Patrick Tengwall letter re: Ecumenical Ministries

Mr. Tengwall's letter noted that the Ecumenical Ministries was tabling action on a request for a donation towards pool stairs until more information is received.

Next Meeting – July 16, 2013 at 9:30 a.m.

At 11:03 a.m. a motion was made by Ms. Henault and seconded by Ms. Wright to adjourn and unanimously approved.

Millie McGinnes
Deputy Town Clerk

Minutes approved: July 16, 2013