

MEETING OF THE TRAVEL EXAM COMMITTEE

DATE: July 23, 2007

TIME: 9:30 a.m.

PLACE: Department of Business Regulation

Main Hearing Room

233 Richmond Street

Providence, RI 02903

In Attendance:

Moe Rondeau

Colleen Miller

Sue Gauthier

Susan Farrell

Rebecca Sanchez de Lozada

Roseann Orourke

Kim Precious

The following was discussed at today's meeting:

We agreed upon the revised questions for the fill in the blanks questions on the manager exam.

We discussed options regarding the writing of a study guide with sample questions to help new agents better prepare to take travel exam. Sue Gauthier has agreed to type out an outline for the study guide along with the agreed upon sample questions and email them to me for next meeting.

Meeting was adjourned at 11:10 a.m. with agreement to meet again on Monday, August 20, 2007 at 9.30 a.m. in the commercial Licensing Conference room, 233 Richmond Street, Providence, RI, to review completed exams and study guide.

**Respectfully submitted,
Kim Precious
Licensing Aide**