

DATE: May 21, 2007

TIME: 9:30 a.m.

PLACE: Department of Business Regulation

Main Hearing Room

233 Richmond Street

Providence, RI 02903

IN ATTENDANCE:

Rebecca Sanchez de Lozada

Moe Rondeau

Colleen Miller

Sue Gauthier

Roseann O'Rourke

Susan Farrell

Maria Carpentier

Marisa Almon

Kim Precious

Jeff Greer

The following was discussed:

We read over the travel agent exam and decided which questions were obsolete. Most of the questions that were deleted had to do

with old ticketing procedures. We need about 13 new true/false, 10 multiple choices, 6 fill in the blank, and 17-20 options for the questions that we decided to rewrite rather than delete. Members will write new questions to present to committee for review at next meeting.

Moe Rondeau suggested we view videotape provided to him by ASTA to help originate some questions on geography. Sue Gauthier will present some materials at the next meeting that will also help to formulate questions relating to the Certified Travel Agent exam. Roseann O'Rourke suggested we formulate a study guide to post on our website to help new agents with licensing and testing procedures.

Meeting adjourned at 11:30a.m. Committee agreed to meet in two weeks on Monday, June 4, 2007 at 9:30a.m., at The Department of Business Regulation Main Hearing Room, 233 Richmond Street, Providence, RI.

Respectfully submitted,

Kim Precious

Licensing Aide