

**Governor's Workforce Board RI  
Planning and Evaluation Committee Meeting  
September 1, 2009**

**Meeting Minutes**

Committee Members present: William McGowan, Mario Bueno, Sandra Powell  
Committee Members absent: Mia Caetano-Johnson, Paul MacDonald  
GWB Staff present: John O'Hare, Nancy Olson, Dan Brown, Maureen Mooney  
DLT Staff present: David Tremblay, Donna Treglia  
Other guests: Jim Glover  
Location: RI Department of Labor & Training, Conference room 72-1

**Call to Order and Chair's Remarks**

Chair McGowan called the meeting to order at 10:10 a.m. and welcomed everyone to the meeting.

**Meeting Minutes**

A motion was entered to approve the 6/2/09 meeting minutes of the Planning and Evaluation Committee.

VOTE: S. Powell moved to approve, seconded by M. Bueno. All were in favor, the motion passed.

**Workforce Investment Notices**

D. Treglia of the State Workforce Investment Office reviewed the following WIN notices:

Workforce Investment Notice: **08-23** Needs Related Payments  
Workforce Investment Notice: **08-24** The American Recovery and Reinvestment Act –ARRA (Recovery Act) and WIA Administrative and Fiscal Requirements; Sanctions (Section 184 WIA)  
Workforce Investment Notice: **09-01** Adult and Dislocated Worker Allocations for PY 2008  
Workforce Investment Notice: **09-02** Incident Reporting – WIA/ARRA Summer Youth Participants  
Workforce Investment Notice: **09-03** Allocations for Industry Skill Development Initiative funds from the Job Development Fund for PY2009/FY2010  
Workforce Investment Notice: **08-16, Change 1** American Recovery and Reinvestment Act of 2009 – Rhode Island Specific Guidance

With no further questions or discussion, Chair McGowan requested a motion to approve the WIN notices as presented.

VOTE: M. Bueno moved to approve, seconded by S. Powell. All were in favor, the motion passed.

**Strategic Workforce Plan Update**

D. Tremblay provided an overview of the work of the Plan Management Team over the summer noting that there was some regrouping of team members due to a change in leadership within state agencies and with the arrival of the new Commissioner of Elementary and Secondary Education. He reported that a presentation will be made to the Workforce Cabinet in October on the work of the Plan Management Team. He noted that a series of presentations for the Strategic Workforce Plan are scheduled for the fall and include Dorcas Place, the RI Foundation and Ocean State Charities. J. O'Hare reported that it will be the role of the Planning and Evaluation Committee to review other state plans to ensure conformity with the State Strategic Workforce plan. Other general discussion items included virtual learning opportunities and the offering of volunteer service opportunities as a connection through netWORKri.

**Adjournment**

With no further business to discuss, Chair McGowan asked for a motion to adjourn the meeting.

A motion was entered to adjourn the meeting of the Planning and Evaluation committee.

VOTE: M. Bueno moved to approve, seconded by S. Powell. All were in favor, the motion passed.

The meeting adjourned at 11:00 a.m.

Respectfully submitted,

Maureen Mooney