

Warren Charter Review Commission

Minutes for Monday, July 20, 2015

The meeting was called to order at 6:30 PM.

Commissioners in attendance were Andy Asselin, Ely Barkett, Julie Blount, Darcy DaCosta, Erin Kopecky, Jane MacDougal, Tara Thibaudeau and Judy Fardig. Minutes were recorded by Julie Blount.

1. The Charter Commission interviewed Charles Staton, Tree Commission Chairman regarding revisions to the Town Charter.

The Tree Commission is an advisory board to the Town Council and Technical Review Commission. The Tree Commission establishes policy, and the Tree Warden enforces what is written in the Town Ordinance.

Suggested wording for Tree Commission: Section 14.11 Tree Commission

- 1. Act as an advisory role to and work with the Tree Warden.**
- 2. Do all acts necessary and proper to fulfill the town's functions, including the planting, care and removal of trees on public spaces.**
- 3. Based on the recommendations of the Tree Warden, issue implementing guidelines subject to Town Council approval.**
- 4. Tree Commission shall implement tree programs and educational**

activities.

5. Review appeals made by applicants whose applications have been denied by the Tree Warden, or by persons otherwise aggrieved or affected by the application process.

The Tree Commission is currently in the process of revising the Town Ordinance. The Charter Commission will review revised ordinance and make changes to the Charter that highlight the main points of ordinance and advisory role of the commission.

Comments:

Input is required for Technical Review Commission and Planning Board. Must ensure applicants are getting reviewed by all commissions.

Policy enforcement must be improved.

2. The Charter Commission interviewed Mario Canario, Juvenile Hearing Board regarding revisions to the Town Charter.

Recommendation: Section 14.07 Juvenile Hearing Board

Composition and terms should be consistent with other boards. (Juvenile Hearing Board consists of five members and two alternates.)

Remove 3-year residency for board member qualification.

A motion was made by Tara Thibaudeau, with a second by Judy Fardig to accept the minutes of the previous meeting (7/6). The vote

was unanimous.

A motion to adjourn was made by Tara Thibaudeau with a second by Judy Fardig. The motion passed with all in favor.

The meeting was adjourned at 7:47 PM.

Respectfully submitted,

Julie Blount