

**DRAFT MINUTES**  
**STATEWIDE INDEPENDENT LIVING COUNCIL**  
**EXECUTIVE COMMITTEE**  
**Wednesday, April 2, 2014**  
**1 – 3 p.m.**  
**20 Nobert Street, Warren, RI 02885**  
**Phone: (401) 337-5888**

**Members Present:** Vincent DeJesus, Vice Chair; Liz Graves, Secretary & State Plan Chair; Margaret Molloy, NAC Chair; Jack Ringland, Council Chair.

Member(s) Absent: Madeline Colon, Treasurer.

**Staff Present:** Rick Costa, Executive Coordinator; Lisel Rockwood, Assistant to the Administrator.

**Interpreter:** Carol Fay.

**Meeting called to order at 1:02 p.m.** A quorum was present.

1. **Welcome and Introductions:** Jack Ringland welcomed everyone and self-introductions were made.
2. **Approval/Votes:**

**Minutes of March 5, 2014:** minutes previously sent. A motion was made by Margie Molloy and seconded by Liz Graves to accept the minutes as written. **Motion passed unanimously.**

**May Calendar:**

May 2 State Plan @ OSCIL 10 – Noon  
TBI Conference (NAC)

May 7 Quarterly Council Meeting @ PARI 1 – 3 p.m.

May 14 Executive 1 – 3 p.m.

May 21 NAC 12:30 – 2:30 p.m.

**SILC Brochure:** More brochures are needed and the content requires updating. The new brochure will be trifold, include updated photos and be more generic which will make better use of the funds. The draft will be approved via email. A motion was made by Liz Graves and seconded by Margie Molloy to approve the cost of the printing not to exceed \$700. **Motion passed unanimously.**

3. **Committee Reports:**

**Finance Committee:** Treasurer was not present to give report. The availability of the Treasurer was discussed as well as the need for the financial documents to be reviewed and the preparation of financial reports. It was noted that the new laptop purchased was \$600 less than the approved \$2400 and that the SBVI has agreed to cover nearly \$6000 for a specialized scanner and accessible software.

**Needs Assessment Committee:** Margie Molloy stated that several NAC members attended the RIPIN Conference in March. One notable outcome was a parent who was asking several questions to Vinny DeJesus and Sierra Leone about Independent Living. The draft 2014-5 survey is complete. The next NAC meeting is on April 9th.

**State Plan Committee:** The next meeting is on May 2nd. The agenda will include a review of the 2nd quarter events and progress toward the objectives. Liz Graves also spoke about two correspondences received. One from RSA informing that there is a plan to move the RSA from the Department of Education to the Department of Labor Administration. The second correspondence was a copy of a letter sent to the Senators from a number of disability agencies against the proposed move. The agencies include ORS (Office of Rehabilitation Services) and GAC (Governor's Advisory Council for the Blind and Visually Impaired). Both of these correspondences will be sent out, with the understanding, that these are informational materials and not necessarily the SILC's position. Information from the NCIL (National Council on Independent Living), which is in favor of this move, will also be sent out.

**Chairperson's Report:** Jack Ringland reported on the GCD's monitoring of the budget hearings. He stated that he testified about the homeless and their housing issues.

**Executive Coordinator's report:** Rick Costa reported that the office is not yet accessible but that he has been settling in and learning what is expected of him, has spoken to all Council officers, and is in the process of prioritizing what needs to be done and setting up meetings with several organizations including RIPIN, VA, and URI Disability Services.

4. **May Quarterly meeting: The March quarterly was been rescheduled for May 2nd.** A June Strategic Meeting agenda item will be added. The rest of the agenda will remain the same.
5. **Review of March 27th webinar:** Jack Ringland reported that the webinar's content concerned allowable and restricted uses of federal monies in respect to SILC fundraising.
6. **Direction of the Council/State Plan Goals:** Officer job descriptions and the Executive Coordinator's responsibilities were distributed and reviewed. Communication protocol was also discussed. Immediate goals are recruiting, developing an individualized training and mentoring program, revising the bylaws, and establishing an advocacy committee which may also help recruiting new volunteers.

**Meeting adjourned at 3:05 p.m.**

Liz Graves  
Secretary