

DRAFT MINUTES

STATEWIDE INDEPENDENT LIVING COUNCIL

EXECUTIVE COMMITTEE

Wednesday, February 6, 2013

12:30 p.m. – 3 p.m.

20 Nobert Street, Warren, RI 02885

Phone: (401) 337-5888

Members Present: Madeline Colon, Treasurer; Rick Costa, Chairperson; Liz Graves, State Plan Co-Chairperson; Margaret Molloy, NAC Chairperson; Jack Ringland, Secretary.

Absent: Kristen Connors, 1st Vice Chairperson; Vincent DeJesus, 2nd Vice Chairperson; Don Phelps, State Plan Co-Chairperson;

Staff Present: Camille Pansa, Administrator; Lisel Rockwood, Assistant to the Administrator

Interpreter: Carol Fay

Public/Guest: Laurie DiOrio (ORS).

1. Welcome ---Rick Costa stated that this meeting was following a different type of format in that there would be a discussion of this year's budget prior to the Executive meeting agenda. Rick reminded all the need to remain on topic and speak one at a time.

2. Review and finalize FY 2013 Budget: Madeline Colon deferred to Camille Pansa for discussion of the FY 2013 budget. Camille stated that she was preparing a budget revision for the current and past two

years. Line items for FY 2013 were discussed and adjusted as needed.

3. Minutes of November 7, 2012 previously sent. A motion was made by Margie Molloy and seconded by Liz Graves to accept the minutes as written. Vote passed unanimously. Minutes of December 5, 2012 previously sent. A motion was made by Madeline Colon and seconded by Jack Ringland to accept the minutes as written. Vote passed unanimously.

4. Review February/March and 2013 calendar:---Lisel Rockwood
State Plan Meeting Dates: February 11, February 27, and March 27
Open House.

Finance Committee Dates: February 27 with ORS 12:30 to 2 PM. The remaining meeting dates are scheduled on an as needed basis.

Quarterly Council Meeting Dates: March 27, June 19, September 23, and December 11.

Executive Committee Meeting Dates: February 6, March 6, April 3, May 1, June 5, July 10, August 7, September 4, October 2, November 6, December 4.

NAC Committee Meeting Dates: February 13, March 13, April 10, May 8, June 12, July 17, August 14, September 11, October 9, November 13.

5. Review December quarterly meeting

704 Report: The draft was presented and there was some discussion

about some of the wording in the report. The draft was amended to show those changes, passed unanimously, and submitted on time to RSA. Liz Graves stated that interim evaluations should be implemented to better track progress and adjust activities as needed. March Quarterly Meeting will be held at the Warwick Public Library from 10 a.m. to 12 Noon with a lunch followed by the State Plan Open House from 1 to 3 p.m.

6. Bylaws: Rick Costa stated that there were some complications with the recent 704 Report, and the DSU had asked that revisions be made after the Quarterly meeting when the Council approved the final draft. Although it is not required that the Chairperson have the full Council's approval to sign the report, as is the case with the State Plan, he felt uncomfortable making revisions after the fact. He requested that the Bylaws be reviewed and include a statement requiring the Chairperson to seek the full Council's approval prior to signing such reports on behalf of the Council. A complete review of the Bylaws will be done.

7. Finance Committee report: Madeline Colon stated that just prior to this meeting the budget was discussed and that she had nothing further to report. She continues to review the bank statements and has not found any discrepancies. Funds had to be borrowed from the bank line of credit to keep the Council operational as to-date the resource funds have not been received.

8. Needs Assessment Committee report: Margaret Molloy reported that there are some problems with the ASL video clips not matching up to the survey questions. She will be meeting with Carol Fay (interpreter) and Allyson DuPont (tech support) following this meeting to make the corrections. It was decided that the NAC Committee would analyze the survey results through 2012 and summarize these results for the State Plan Committee. The committee will review a catalog of promotional items and Lori DiOrio stated that ORS could underwrite the cost of these items.

9. State Plan Committee report: Liz Graves reported that there have been two meetings. On December 7th, some committee members met with board members from both CIL's so that a collaborative SPIL can be written. On February 1st, a committee met at OSCIL and the mission and goals were developed for the FY 2014-16 State Plan. Liz Graves reported on SILC Congress which focused on writing the SPIL. She met many other states' delegates as well as speakers and Tim Beatty, representative from RSA. She presented an outline of the Logic Model and how it will be used to develop the SPIL.

10. Chairperson's report: Rick Costa suggested that all Council members attend at least one State Plan meeting to gain a better understanding of the SILC and its role in the State Plan.

11. Old business/new business/announcements: Camille Pansa

brought up the renewal of the membership to NCIL. The cost is \$143 per year.

A motion was made by Jack Ringland and seconded by Margie Molloy to renew the NCIL membership. Vote passed unanimously.

Meeting adjourned at 2:49 p.m.

**Jack Ringland
Secretary**