

MINUTES

STATEWIDE INDEPENDENT LIVING COUNCIL

EXECUTIVE COMMITTEE MEETING

September 7, 2011 1:00 PM – 3:00 PM

20 Nobert Street, Warren, RI 02885

Members Present: Liz Graves, Chairperson; Anna Liebenow, Membership/Nominating Committee, NAC Co-Chair; Barbara Rozul, Treasurer; Heidi Showstead, 1st Vice Chair; Mary Wambach, NAC Co-Chair.

Staff Present: Camille Pansa, Administrator; Lisel Rockwood, Assistant to the Administrator.

Interpreter: Kristen Marotto

1. Minutes of August 3, 2011: previously sent. A motion was made by Anna Liebenow and seconded by Barbara Rozul to accept the minutes as written. Vote passed unanimously.

2. Review October 2011 calendar: The October scheduled meetings are as follows: Executive Committee – Wednesday, October 5th, 1:00 p.m. – 3:00 p.m.; Needs Assessment Committee – Wednesday, October 12th, 1:00 p.m. – 3:00 p.m.; Finance Committee – Wednesday, October 19th, 1:30 p.m. – 3:00 p.m. PARI's Annual Dinner will be held on October 13th. Liz Graves and Anna Liebenow stated they would attend. Attendance will be limited to four or five Council members due to the cost and limited funds.

3. Annual meeting: The annual meeting agenda and logistics were

reviewed. Liz Graves stated that she still did not have confirmation that Laura, Meeting Street School Transitional Specialist, would be available to give the educational presentation. Mary Wambach suggested a teleconference with Kelly Buckland (NCIL) as an alternative. She will contact him. It was decided that all Council Directors' upon completing their full terms will receive award plaques for their years of service. The Council may also award other discretionary plaques as the Council sees fit, such as a Distinguished Service award or the Help and Hope Award. New Council members and re-nominations were discussed as was the Slate of Officers.

4. Vote to purchase conference material CD Rom: Camille Pansa asked the committee to consider purchasing a Financial and Accounting CD-ROM stating that it would be a valuable resource, especially for the Council's Finance Committee members. A motion was made by Heidi Showstead and seconded by Barbara Rozul to purchase the Finance and Accounting CD-ROM for Non-Financial Managers and Supervisors. Vote passed unanimously.

5. Needs Assessment for SILC's teleconference: Camille Pansa stated that she received an email that the class was full and the registration fee previously paid would be refunded.

6. SILC Congress 2012: Camille Pansa stated that she was contacted about RISILC's attendance at the SILC Congress. RISILC does not have access to sufficient non-federal funds so will be unable to send a representative.

7. Chairperson's report: Liz Graves stated that her reign as Chairperson went by very fast and that she has enjoyed her time with the exception of the budget cuts. She noted that the Council, in whole, was a survivor and remains a good organization despite working with limited funds. She will be attending the SRC and Governor's Commission on the Services for the Blind meetings this month. She thanked members for giving their time and energy to the Council.

8. Finance Committee Report: previously sent. Barbara Rozul reported that the new automatic door opener has been installed. The 4th quarter resource funds have been received. There is a projected surplus which will be used for the third year of the level funded three-year budget.

9. Needs Assessment Committee report: previously sent. Mary Wambach reported that the Needs Assessment committee is working on finalizing the survey translations. The NAC will be meeting with Sue Babin (DDC) again this month to review the graphic/simple language translation.

10. Membership/Nominating Committee report: An advertisement will be placed in Sunday's Providence Journal in September to recruit new members.

11. State Plan Committee report: Liz Graves restated the first 704 Report meeting will be in the fall and now would be a good time for Council members who have attended non-RISILC forums, meetings, or conferences, to email staff so the information can be included in the annual 704 Report.

12. Old Business/new business: Mary Wambach commented that she was still unable to participate in the monthly House Disability calls due to limited access lines. Heidi Showstead suggested inviting speakers to give presentations as a way to train Council members.

Rick Costa

Secretary