

MINUTES

STATEWIDE INDEPENDENT LIVING COUNCIL

EXECUTIVE COMMITTEE MEETING

August 7, 2009 1:00 PM – 3:00 PM

93 Gooding Ave., Suite 3, Bristol, RI 02809

Members Present: Rick Costa, Treasurer; Liz Graves, Chairperson (speaker phone); Don Phelps, 1st Vice Chair; Barbara Rozul, Secretary; Heidi Showstead, 2nd Vice Chair (speaker phone); Mary Wambach, LDA Chair.

Staff Present: Camille Pansa, Executive Director; Lisel Rockwood, Program Assistant.

Interpreter: Hayley Jambroz

1. Evaluation of Executive Director: The evaluation form and performance requirements were previously sent. The committee discussed their thought, ideas, and suggestions. The Executive Director was not present. Don Phelps will review the evaluation with the Executive Director following the meeting and a written copy will be completed by the end of August.

2. Minutes of July 1, 2009: previously sent. Tabled.

3. Review September 2009 calendar/date and time for Executive Cmt meeting/annual reports due: calendar attached. The Executive meeting will be held on Wednesday, September 2 from Noon – 2 p.m. The first State Plan meeting will be on Friday, September 11th from 12:30 – 2:00 p.m. The LDA meeting will be held a week earlier on

Monday, September 14th. The Finance Committee will be held a week later on Friday, September 25th. The Annual Council meeting/award dinner will be held at the Radisson Airport Hotel on Wednesday, September 30th from 3:00 – 7:30 p.m. Corliss Walk-a-thon is on the 12th and the IL Conference is on the 18th. The office will be closed on Monday, September 7th , Labor Day. Camille Pansa requested that annual reports be submitted to her by September 21st.

4. Slate of Officers: The slate of officers was reviewed and accepted as presented by the membership sub-committee. The recommended slate of officers for election for FY 2010 are as follows: Chairperson, Liz Graves; 1st Vice Chair, Kristen Connors; 2nd Vice Chair, Heidi Showstead; Secretary, Rick Costa; Treasurer, Barbara Rozul.

5. Annual meeting/award recipients/educational presentation/Master of ceremonies: A discussion concerning the Annual meeting was held. Award recipients were chosen. Top Drawer will give the educational presentation. Liz Graves will be the Master of Ceremonies and Heidi Showstead will assist with presenting the awards. A motion was made by Barbara Rozul and seconded by Rick Costa to include a written notice in Council members' invitations stating they would be responsible for payment of their dinner if they did not cancel 72 hours prior to the event. Vote passed unanimously.

6. Sponsor Corliss Walk-a-thon: The walk-a-thon is being held on Saturday, September 12th. Several people signed up to sponsor Mary Wambach. Additional sponsor sheets were distributed.

7. Sponsor IL Conference September 18: A motion a made by Heidi Showstead and seconded by Don Phelps to reserve a vendor table and provide one additonal lunch at a cost of \$250. The Council will also sponsor RISILC members/volunteers who would like to attend.

8. Review of ADA Celebration: The event was said to be very positive and productive. The venue was great and encouraged community involvement. Revenue from vendor tables added approximately \$200 to the fundraising account.

9. Initiatives for 2010: Members were encouraged to think about initiatives for the upcoming year. It was noted that RISILC should be proud of all their accomplishments in 2009. It was a tremendous year.

10. Chairperson's Report: no report.

11. Executive Director Report: Camille Pansa invited interested committee members to join her on August 24th when she will be meeting with film maker, Alice Elliot. Alice has produced several documentaries on people with disabilities living independently within their communities. She will be coming to Bristol as a guest speaker at Roger Williams University and contacted the RISILC requesting a meeting. Camille also reported on RSA's email stating that the Part C funds would be received by September 2009 and stimulus funds would follow.

12. Financial Report: previously sent. Rick Costa complimented the staff and Finance Committee members for a great job keeping a tight belt on the expenses. He noted that RISILC was able to replace the automatic door opener, send a member to the NCIL conference, and

still stay within the budget.

13. Leadership Development and Advocacy Committee Report: previously sent. Mary Wambach noted all the accomplishments of 2009: WIPA Workshop, Disability History Week event, ADA event, establishing the RIVER group, advocacy efforts, and successful fundraising.

12. Old Business/New Business/Incoming Mail: Camille Pansa stated that she had contacted ServeRI to place two ads in the Sunday Providence Journal for volunteers.

Respectfully submitted,

Barbara Rozul

Secretary