

**Nasonville Fire District  
2577 Victory Highway  
Nasonville, Rhode Island 02830**

**Monthly Meeting Minutes for August 9, 2016**

**1. Call to Order:**

Chairperson Jenn Zuba called the Operating Committee meeting to order at 7:07 PM.

**Members present:** Board Members: Jenn Zuba (Chairperson), Bettie Hatzell (Vice Chairperson), Bob Allard, Janet Raymond, Gerry Lapierre, Norm Dalpe and Paul Wright.

**Others:** Christine Chretien (District Clerk), Joe Bourquin (Chief), Ron Lapierre (Treasurer) (7:21 PM).

**Absent:** John Mainville (Tax Collector).

**Opening Statement**

To the best of our ability we are conducting this meeting in a truthful and proper manner for the residents of the Nasonville Fire District.

**2. For the good and welfare of the district.**

- Bob Allard thanked the department for help in locating his missing pet.
- Jenn Zuba thanked the department for the job well done and professionalism during a recent, very difficult call.

**3. Receive the Tax Collector's Report**

Jenn Zuba read the Tax Collector's report. Bob Allard made a motion to accept the Tax Collector's report. Gerry Lapierre seconded the motion. All members approved the motion and the motion was passed.

**4. Receive Chief's Report**

Chief presented his report for activity during the month of July and answered questions asked by the Operating Committee. Bob Allard made a motion to accept the Chief's report. The motion was seconded by Janet Raymond. All members approved the motion and the motion was passed.

**5. Approve minutes from the previous month's meeting**

The minutes from the July 2016 monthly district meeting were submitted for review. A motion to approve the minutes was made by Janet Raymond and seconded by Bob Allard. All members approved the motion and the motion was passed.

**6. Consider, review, and approve Bills & Receipts**

The bills presented by the Treasurer were reviewed by the Operating Committee. Bob Allard made a motion to approve and pay the bills. Norm Dalpe seconded the motion. All members approved the motion and the motion was passed.

**7. Receive the Treasurer's Report**

Ron Lapierre presented the Treasurer's report. Bob Allard made a motion to accept the Treasurer's report. Norm Dalpe seconded the motion. All members approved the motion and the motion was passed.

**8. Old Business**

- a. **Third Party Billing Update** – Jenn Zuba – tabled until next month. No report received.
- b. **Bid for Third Party Receivables** – Jenn Zuba - tabled until next month. Dawson did not submit their report. Jenn asked that the Chief set up a meeting with Kim at Dawson.
- c. **Hiring Committee Update** – Gerry Lapierre – nothing new to report.
- d. **Building Maintenance** – Gerry Lapierre - Gerry reported that plumbing repairs had been made and that the cast iron pipes had been replaced. Still waiting for the electrician to show up to complete the electric hook-up of clothes dryer.
- e. **Itagraded Tech Upgrades for Rescue Reporting Software and Billing** – Chief presented two quotes to the Operating Committee for the upgrades required by the State. Gerry Lapierre made a motion that \$2,700 be

moved from capital to cover this expense. Bettie Hatzell seconded the motion. All members approved the motion and the motion was passed.

- f. **Mobile Radio Vehicle Repeater Upgrade for Medic** – tabled until October monthly meeting.
- g. **Bylaw Changes Regarding Posting of Meeting Notices/Agendas** – Bylaw Committee met and proposed a change to the posting of meeting notices and agendas. Bettie Hatzell made a motion that the bylaws be changed to match the 48 hour timeframe in the state statute and that the change be proposed to the taxpayers at the annual meeting. Bob Allard seconded the motion. All members were in favor and the motion was passed.

#### **9. New Business**

- a. **Kitchen Upgrade Quote** – It was discovered that there was a leak in the pipes in the kitchen. After further inspection, all bottom cabinets were rotted and had mold. Cabinets were removed due to the damage and repairs to the pipes were made. Discussion on the topic will be tabled until a quote is obtained for replacement of base cabinets and there has been a discussion with the Volunteer side of the department about the kitchen.

#### **10. Roll Call Vote to go Into Executive Session**

A motion was made by Jenn Zuba to go into Executive Session based on RI General Law 42-46-4 under 42-46-5 (a)(2) Sessions pertaining to collective bargaining or litigation, or work sessions pertaining to collective bargaining or litigation. This Executive Session will be in regards to pending litigation and in regards to the Collective Bargaining Agreement recently entered in to by Nasonville Fire District and to review the any and all clauses contained within that agreement; including but not limited to those clauses related to finances and renewal of the agreement. Bob Allard seconded the motion. Bettie Hatzell voted aye, Janet Raymond voted aye, Norm Dalpe voted aye, Gerry Lapierre voted aye and Paul Wright voted aye. Motion passed and general session was exited at 9:02 PM.

#### **11. Enter Into Executive Session**

Executive session began at 9:02 PM and ended at 9:34 PM. No votes were taken.

#### **12. Roll Call Vote to Seal the Minutes of the Executive Session**

Bob Allard made a motion to seal the minutes of the executive session. Jenn Zuba seconded the motion. Bettie Hatzell voted aye, Janet Raymond voted aye, Norm Dalpe voted aye, Gerry Lapierre voted aye and Paul Wright voted aye. Motion passed and minutes of the executive session were sealed.

#### **13. Adjournment**

There being no further business, Bettie Hatzell made a motion to adjourn at 9:35 PM and Gerry Lapierre seconded the motion. All members approved the motion and the motion was passed.

Respectfully Submitted,

Christine A. Chretien  
District Clerk