

**Nasonville Fire District
2577 Victory Highway
Nasonville, Rhode Island 02830**

Monthly Meeting Minutes for July 14, 2015

1. Call to Order:

Chairperson Janet Raymond called the Operating Committee meeting to order at 7:13 PM.

Members present: Board Members: Janet Raymond (Chairperson), Gerry Lapierre, Bettie Hatzell, Jenn Zuba, and Paul Wright.

Others: Christine Chretien (District Clerk), Robert Howe (Chief), John Mainville (Tax Collector), Ron Lapierre (Treasurer) (7:41PM).

Absent: Bob Allard (due to illness), Chip Mainville.

Opening Statement

To the best of our ability we are conducting this meeting in a truthful and proper manner for the residents of the Nasonville Fire District.

2. For the good and welfare of the district.

- Bettie Hatzell discussed adding an agenda item to next month's district meeting regarding a closed ballot to vote for the positions on the Operating Committee after the annual meeting.
- Bettie Hatzell thanked the Chief for the assistance given to her father by the fire department.

3. Receive Tax Collector's Report

John Mainville presented the Tax Collector's report. Tax collections for June were \$12,104.93. Net Collections as of June \$328,622.08. Tax collections for July to date are \$14,645.20 with Net Collection YTD of \$344,028.11. Total percentage collected YTD is 95.16%. Tax Sale in conjunction with the Town was held on June 18th and 3 properties were part of the sale. No update on Ocean State Power. Tax Collector stated that 90 day letters went out at the end of June and there has been a good response. Bettie Hatzell made a motion to accept the Tax Collector's Report and the motion was seconded by Paul Wright. All members approved the motion and the motion was passed.

4. Receive Chief's Report

Chief Howe presented his monthly report for June and informed the Operating Committee that the forestry grant (matching 50/50) that he submitted had been approved. The grant money will be used to purchase forestry equipment. Gerry Lapierre made a motion to accept the Chief's report and the motion was seconded by Jenn Zuba. All members approved the motion and the motion was passed.

5. Receive Fire Marshal's Report

Fire Marshal's report for the month of June was tabled until next month's meeting.

6. Approve minutes from the previous month's meeting

The minutes from the June 2015 monthly district meeting were submitted for review. A motion to approve the minutes was made by Bettie Hatzell and seconded by Jenn Zuba. All members approved the motion and the motion was passed.

7. Consider, review, and approve Bills & Receipts

Bills were reviewed by the committee and a motion to pay the bills was made by Bettie Hatzell and seconded by Jenn Zuba. All members approved the motion and the motion was passed.

8. Receive the Treasurer's Report

Ron Lapierre presented the Treasurer's report. He indicated that the payroll expense for each period is \$8K - \$9K due to complete coverage on the schedule. There were no questions from the committee. Bettie Hatzell made a motion to approve the Treasurer's Report and Gerry Lapierre seconded the motion. All members approved the motion and the motion was passed.

9. Old Business

- a. **Third Party Billing** – Janet Raymond reported that total charges for June 2015 were \$31,800.40 and total collections were \$5,908.93.
- b. **Hiring Committee Update** – Gerry Lapierre indicated that all activity for the Hiring Committee is on hold.

- c. **Building Maintenance** –
 - i. Gerry Lapierre reported that the side doors of the station will be painted red. A \$2,250 down payment is needed for Mark Brizzard for the painting work done so far on the station. A bid for the painting of the overhead doors was \$2,500. Based on the condition of the doors, they will not be painted at this time.
 - ii. Side door has been repaired. It was still under warranty so no payment is due.
 - iii. Two bids for parking lot repair were reviewed: \$4,685 from NuLook and \$3,870 from Clynes. Discussion tabled until other bids are received.
 - iv. Waste Management contract was discussed. Waste Management will extend the current rate for another year. Bettie Hatzell made a motion to extend the contract for another year at the same rate. Jenn Zuba seconded the motion. All members approved the motion and the motion passed.
- d. **Bid for Third Party Receivables** – Janet Raymond sent the information regarding third party receivables to Jenn Zuba and Gerry Lapierre. They will send the information to the respective companies they deal with and report back to the Operating Committee next month.
- e. **Clerk Stipend** – Christine Chretien reported that she has attended 21 meetings with 7 remaining until the start of the next fiscal year. It was decided that she would be paid \$75 for each meeting attended that exceed the regular schedule established for each fiscal year. She will be paid by the district for any of the all district meetings and the other districts will be invoiced for their portion of the stipend. All were in favor of the decision.
- f. **Sleeping Quarters** – Discussion tabled until next month.
- g. **Wright's Detail** – Chief informed the Operating Committee that he is handling the scheduling of the detail at Wright's Farm restaurant and discussed the request by the restaurant that the detail person start their shift at noon on Saturday and Sunday when the restaurant opens.
- h. **Command Vehicle** – Suggestion was made that the vehicle be advertised for sale. All were in agreement. Further discussion tabled until next month.
- i. **Zodiac** – Discussion tabled until next month.

10. New Business

Christine Chretien informed the Operating Committee that prior Executive Session meeting minutes needed to be posted to the Open Meetings website once matters discussed during any Executive Session had been settled. Jenn Zuba made a motion that these meeting minutes be published and Bettie Hatzell seconded the motion. All members approved the motion and the motion was passed.

11. Adjournment

There being no further business, Bettie Hatzell made a motion to adjourn at 8:48 PM and Jenn Zuba seconded the motion. All members approved the motion and the motion was passed.

Respectfully Submitted,

Christine A. Chretien
District Clerk