

Thayer Street District Management Authority

Board of Directors Meeting

Tuesday, September 10, 2013

MEETING MINUTES

The Thayer Street District Management Authority (TSDMA) board meeting was called to order at 9:07 a.m.

1. Roll Call

Directors: Edward Bishop, Chair; Albert Dahlberg; David Everett; Paul Griesinger; Stephen Lewinstein; John Luipold; Susan Mardo; Dean Martineau; David Shwaery

TSDMA Staff: Robin Remy, Executive Director

Guests: Emily Kish, Department of Planning and Development, City of Providence; Jonathan Ford, Morris Beacon Design

2. Discussion and Vote on the Minutes from August 6, 2013 Board Meeting

Minutes from the August 6, 2013, board meeting were reviewed. Mr. Shwaery motioned to accept the minutes, Ms. Mardo seconded the motion, and all directors voted in favor.

3. Discussion and Vote on Financial Report

The Financial Report for August 2013 was presented. Mr. Dahlberg motioned to accept the financial report, Mr. Shwaery seconded the motion, and all directors voted in favor.

4. Executive Director's Report

Ms. Remy reported that Seth Handy, attorney for TSDMA, researched and confirmed that TSDMA may set its own criteria for collecting delinquent District assessments separate and apart from the City of Providence Tax Collector's criteria. Further, properties excluded from tax sale by the City of Providence may still be sent to a tax sale by TSDMA if they meet the TSDMA collection criteria. Ms. Remy will draft the TSDMA Collection Policy and present it to the board for review and approval at the October board meeting. Ms. Remy will also draft a communication to property owners advising them of the TSDMA Collection Policy being enacted.

Ms. Remy was interviewed by the Brown Daily Herald regarding the Thayer Street Planning Study and the police details hired by TSDMA for additional safety in the District. The recycling stations will be installed on Thayer Street within the next two weeks. Ms. Remy is requesting quotes to perform the annual financial audit.

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5. Safety Issues on Thayer Street

Board members discussed a mugging that occurred the previous weekend in the District. Mr. Bishop stated the College Hill Neighborhood Association voted to support installation of surveillance cameras in the District.

6. Thayer Street Planning Study

Ms. Kish stated that a first draft of the results of the Thayer Street Planning Study will be issued to members of the stakeholder committee late in the day on Friday, September 13. Ms. Remy will immediately distribute this report via email to board members; the TSDMA board will then meet Tuesday, September 17, to discuss the report. Ms. Remy will consolidate all input from the board and redistribute this information to board members for further review. Ms. Kish requested that input be submitted to her no later than Friday, September 27.

7. Planning Department – Parklet Proposal

Ms. Kish spoke with Bill Bombard, Director of Providence Department of Public Works, and Leo Perrotta, City Parking Administrator, about plans to install the parklet. They directed that the parklet installation be scheduled for Spring 2014; they also stated the parklet must be removed before winter each year to avoid problems with snow removal along Thayer Street. Mr. Ford presented drawings of

possible designs and collected board members' input. The board discussed inviting student designers to participate in the project. The Providence Redevelopment Agency (PRA) will issue funding by week ending Friday, September 13, 2013. Mr. Dahlberg will draft a letter of commitment to the PRA offering ongoing support and maintenance of the parklet.