

# **Thayer Street District Management Authority**

## **Board of Directors Meeting**

**Tuesday, April 2, 2013**

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### **MEETING MINUTES**

**The Thayer Street District Management Authority (TSDMA) board meeting was called to order at 9:04 a.m.**

#### **1. Roll Call**

**Directors: Edward Bishop, Chair: Albert Dahlberg; David Everett; Paul Griesinger; John Luipold; Steve Lewinstein; Susan Mardo; David Shwaery.**

**TSDMA Staff: Robin Remy, Executive Director**

**Guests: Jeff Baum, Alison Su, and Yibing Shen, Brown University students.**

#### **2. Recycling Program**

**Alison Su and Jeff Baum, members of a student group with Brown Climate Action Fund, presented various options for placing recycling receptacles in the Thayer Street District. Ms. Remy outlined the overall scope of the recycling program. Ms. Remy discussed her meeting with Bien Garcia from Providence Department of Public**

**Works, Environmental Services. The board directed Ms. Remy to forward all information collected from District businesses regarding trash disposal and recyclables to the City of Providence Planning Department for inclusion in Thayer Street Planning Study.**

### **3. Discussion and Vote on the Minutes from March 5, 2013 Board Meeting**

**Minutes from the March 5, 2013, board meeting were reviewed. Mr. Luipold motioned to accept the minutes, Mr. Bishop seconded the motion, and a quorum of directors voted in favor. Mr. Everett and Mr. Lewinstein abstained since they were absent from the March 5 meeting.**

### **4. Discussion and Vote on Financial Report**

**The Financial Report from March 2013 was presented. Mr. Lewinstein motioned to accept the financial report, Mr. Shwaery seconded the motion, and all directors voted in favor.**

**Ms. Remy reported she directed attorney Seth Handy to begin legal action to collect delinquent assessments from properties at 108 Waterman Street and 110 Waterman Street. The board directed Ms. Remy to develop criteria for placing a property up for tax sale for delinquent District assessments. Directors discussed potential changes in District assessment revenue related to conversion of existing commercial property to residential with the Gilbane residential development.**

## **5. FY 2014 Budget Discussion**

**Ms. Remy presented a first draft budget for Fiscal Year 2014. The budget will be updated after receiving new property valuations from the City of Providence Tax Assessor, due out by mid-April 2013. Mr. Bishop directed directors to review this budget and contact Ms. Remy with any input. Ms. Remy was directed to get final budget approvals from all directors prior to the upcoming May 7 Public Hearing.**

## **6. Property Management Report**

**Mr. Dahlberg suggested forming a property management subcommittee to develop an action plan for the TSDMA. Subcommittee members are Robin Remy, Ed Bishop, Al Dahlberg, and Dave Everett. The committee will meet monthly.**

**The meeting was adjourned at 10:09 a.m.**