

# **Thayer Street District Management Authority**

## **Board of Directors Meeting**

**Tuesday, March 5, 2013**

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### **MEETING MINUTES**

**The Thayer Street District Management Authority (TSDMA) board meeting was called to order at 9:05 a.m.**

#### **1. Roll Call**

**Directors: Edward Bishop, Chair: Albert Dahlberg; Paul Griesinger; John**

**Luipold; Steve Lewinstein; David Shwaery. (Absent: David Everett;**

**Susan Mardo)**

**TSDMA Staff: Robin Remy, Executive Director**

**Guests: Bonnie Nickerson, Deputy Director, Department of Planning and**

**Development, City of Providence; Emily Kish, Planner, City of Providence.**

#### **2. Thayer Street Planning Study Consultant Selection**

**Ms. Nickerson and Ms. Kish spoke about the proposal selection**

process. The selection team has identified three finalists: Utile, Inc. (Boston), Thurlow Small Architecture (Pawtucket), and NBBJ (Boston). The contract is expected to be awarded within the next two weeks. An Optional Marketing Strategies team has been formed to support marketing efforts for the Study. Team members include NBBJ, HR&A, Toole Design Group, and KMDG. The cost of this study component is \$5,000.

Mr. Luipold motioned that TSDMA fund the \$5,000 Optional Marketing Strategies component, Mr. Shwaery seconded the motion, and all directors voted in favor.

### **3. Discussion and Vote on the Minutes from February 5, 2013 Board Meeting**

Minutes from the February 5, 2013, board meeting were reviewed. Mr. Luipold motioned to accept the minutes, Mr. Bishop seconded the motion, and all directors voted in favor.

### **4. Discussion and Vote on Financial Report**

The Financial Report from February 2013 was presented. Mr. Luipold motioned to accept the financial report, Mr. Dahlberg seconded the motion, and all directors voted in favor.

### **5. Property Management Report**

Ms. Remy gave an update on the recycling program being developed by TSDMA and Brown University BCAF students. BCAF students will

**survey all businesses in the district to identify current trash disposal data; Ms. Remy will forward this data to Ms. Nickerson with the Planning Department for potential use by the Thayer Street Planning Study Consultant. Ms. Remy reported that a comprehensive clean-up of the district will begin when the weather breaks and temperatures warm up.**

## **6. Marketing Committee Report**

**In light of TSDMA funding the Optional Marketing Strategies (OMS) component of the Thayer Street Planning Study, the board decided to hold off on any further work on the website until after the OMS team completes its work.**

**The meeting was adjourned at 9:55 a.m.**