

RICHMOND-CAROLINA FIRE DISTRICT

H.L. Arnold Fire & Safety Complex

208 Richmond Townhouse Road, Carolina, Rhode Island 02812

Phone: (401) 213-6595 Fax: (401) 213-6495 TTY: 1-800-745-5555

Regular Monthly Meeting

Thursday May 21, 2015

7:00 pm

MINUTES

CALL TO ORDER:

Chairman Berke called the meeting to order at 7:01 pm

PLEDGE OF ALLEGIANCE

No Flag

ROLL CALL:

Chairman Berke, Vice Chairman Kenyon, Deputy Chief Place, Deputy Chief Gardner, Treasurer

McLeroy, Tax Collector Monty

Absent Chief Barber

COMMUNICATIONS:

None

APPROVAL OF THE MINUTES FOR THE APRIL 16, 2015 MEETING:

Motion to approve the minutes of the previous month's meeting made by Deputy Chief Place

Seconded by Deputy Chief Gardner

So voted

APPROVAL TO PAY REGULAR INVOICES AS REVIEWED BY AUDITORS:

Motion to pay the invoices made by Deputy Chief Place

Seconded by Deputy Chief Gardner

So voted

TAX COLLECTOR'S REPORT:

Tax Collector Monte presented the tax collector's report, with one amendment

Motion to accept the tax collector's report as amended, made by Deputy Chief Place

Seconded by Vice Chairman Kenyon

So voted

TREASURER'S REPORT:

Treasurer McLeory delivered the Treasurers report, bringing several line items to the board's attention.

Motion to accept the treasurer's report made by Vice Chairman Kenyon

Seconded by Deputy Chief Gardner

So voted

CHIEF'S REPORT:

Deputy Chief Place gave the chiefs report as Chief Barber was absence,

The Tanker is out of service, the tank is cracked. Engine 616 is going out for inspection next month.

The Fire on Amberly court still under investigation, All who responded worked well together.

The Annual Banquet in April went well.

The Memorial Day parade in Hope valley is Sunday at 1 pm, and our Memorial Day parade is on

Monday starting at 8am.

This institution is an equal opportunity provider and employer.

OLD BUSINESS

1. UPDATE ON PROPOSED LEGISLATION AFFECTING FIRE DISTRICTS

The town council requested that a member of the board be present at a meeting, stating our outlook of the legislation affecting fire districts. We opposed the bills and the town council sent a referendum to our representative and senator.

2. ACCESS TO PUBLIC RECORDS ACT, POLICY AND PROCEDURES

Tabled

3. STATION 61 SIGN

We have not heard back from Amy from finish line signs. Will approach another company

4. DELIVERY OF FY 2011 AUDIT

The bill from Marcum was \$3090.00. The letter of engagement / contract stated all costs to complete the audit will be no more than \$2500.00

We have received several copies of the audit.

5. STATUS OF FY 2012 AND FY 2013 INTERNAL MANAGEMENT REPORT

Treasurer McLeory met with CPA Kristie Armstrong, and she has started to complete the internal management reports. Kristie stated that the internal management report cost will be approximately \$700.00 for the two years.

NEW BUSINESS

1. REPORT OF EVALUATION COMMITTEE ON FOUR FY2014-FY2017 AUDIT BIDS AND AWARD OF BID PENDING STATE APPROVAL

The district received four bids for the upcoming audits; the committee has reviewed the bids and has broken down the specifications for review by the board. The committee decided to endorse Nadeau Wadovick LLP, as they seem to be the best qualified and lowest cost for the fire district.

The district board now needs to vote which on which company they would like to award the bid to, and then send their decision to the auditor general for their final approval.

Chairman Berke made a motion that we send the name of Nadeau Wadovick as our auditor to the auditor general's office for approval. Nadeau Wadovick's bid was at a cost of \$14,000.00 with an option to renew for fiscal year 2016 & fiscal year 2017 at \$9500.00 per year.

Vice Chairman Kenyon Seconded the Motion

So Voted

2. LAST MINUTE PREPARATIONS FOR RCFD ANNUAL MEETING

Advertisement of Agenda, Annual Chairman's Report.

PUBLIC FORUM:

None

ADJOURNMENT:

Motion to adjourn made by Deputy Chief Gardner

Seconded by Vice Chairman Kenyon

So voted 7:53 pm

Respectfully Submitted

Thomas Santagata

District Clerk