

# **RICHMOND-CAROLINA FIRE DISTRICT**

## **H.L. Arnold Fire & Safety Complex**

208 Richmond Townhouse Road, Carolina, Rhode Island 02812

Phone: (401) 213-6595 Fax: (401) 213-6495 TTY: 1-800-745-5555

Regular Monthly Meeting  
Thursday January 15 2015  
7:00 pm

### **MINUTES**

#### **CALL TO ORDER:**

Chairman Berke called the meeting to order at 7:05pm

#### **PLEDGE OF ALLEGIANCE**

ROLL CALL: Chairman Berke, Vice Chairman Kenyon, Deputy Chief Place, Deputy Chief Gardner, Tax Collector Monty, Treasurer McLeroy  
Absent Chief Barber

#### **COMMUNICATIONS:**

None

#### **APPROVAL OF THE MINUTES OF THE NOVEMBER 20, 2014 MEETING:**

Motion to approve the minutes of the previous month's meeting made by Deputy Chief Place  
Seconded by Vice Chairman Kenyon  
So voted

#### **APPROVAL OF PAYMENT OF INVOICES REVIEWED BY AUDITORS:**

Motion to pay the invoices made by Deputy Chief Place  
Seconded by Vice Chairman Kenyon  
So voted

#### **TAX COLLECTOR'S REPORT:**

Tax collector Monty presented the tax collector's report.  
Motion to accept the tax collector's report made by Vice Chairman Kenyon  
Seconded by Deputy Chief Place  
So voted

#### **TREASURER'S REPORT:**

Treasurer McLeory delivered the Treasurers report, with two contracted bills that need signatures, and brought several line items to the board's attention.  
Motion to accept the treasurer's report made by Deputy Chief Place  
Seconded by Vice Chairman Kenyon  
So voted

#### **CHIEF'S REPORT:**

Deputy Chief made the chiefs report due to chief barbers absence,  
One of the engines needed to have work done during the state inspection,  
Several of the members went to Tucker Town to look at their new truck for a reference for our new truck.  
Radio room is now completed and the training office will now be re painted and the cabinets and countertops from the old radio room will be put in the training office.

**OLD BUSINESS:**

**AUDIT**

Chairman Berke has not been able to make contact with the auditor Bob Civette after several means of communication. The contract signed with Civette's company stated the 2011 audit would be completed by November 2014. Since the end of November Chairman Berke has tried to establish contact with Bob Civette to no avail. He will continue to try to make contact and will advise the board at next month's meeting.

**BUILDING SIGN**

Chairman Berke has made contact with Amy from Finish Line Signs. The board deliberated on the proposals Amy had made, and made a few suggestions of their own. Chairman Berke stated he would like the chief to weigh in on the decisions and meet with Amy in person in order to continue

**NEW BUSINESS:**

**ADOPTION OF PUBLIC RECORDS REQUEST PROCEDURE**

Chairman Berke has drafted a procedure for public records request, which can be posted on the website and asked for some input from the board before a final draft is drafted.

Chairman Berke requested to table the draft until next month.

**PUBLIC FORUM:**

None

**ADJOURNMENT:**

Motion to adjourn made by Deputy Chief Gardner

Seconded Vice Chairman Kenyon

So voted 8:00 pm

Respectfully Submitted

Thomas Santagata

District Clerk