

**THE RHODE ISLAND CONVENTION CENTER AUTHORITY
BOARD OF COMMISSIONERS
CONVENTION CENTER COMMITTEE MEETING
October 23, 2007**

A meeting of the Convention Center Committee of the Rhode Island Convention Center Authority (hereinafter referred to as “Authority”, the “CCA” or the “Board”) was held on October 23, 2007, pursuant to notice, at the Rhode Island Convention Center Boardroom, One Sabin Street, Providence, Rhode Island.

Board members present were Committee Chairman, Marianne Corr, Authority Chairman, Dave Duffy and Commissioner Jeff Hirsh.

Also in attendance, Jim McCarvill, Betty Sullivan and Kerrie Bennett, Convention Center Authority; Tim Muldoon, Deb Tuton and Nancy Beauchamp, SMG/RICC; Eric Ahlborg and Bud Coppola, ABM; Steve Duvel, Gilbane; Bruce Leach, Legal Counsel; Ben Gedan, Providence Journal and Eileen Smith, Recording Secretary.

Ms. Corr called the meeting to order at 3:40 p.m. (at the rise of the Dunkin’ Donuts Center Committee).

Noting that the minutes of the September meeting had been distributed, Ms. Corr sought a motion to approve. Upon a motion duly made by Mr. Hirsh and seconded by Mr. Duffy it was

unanimously

VOTED: to approve the minutes of the September meeting.

Mr. Muldoon was asked to report on the Convention Center's preventative maintenance program. Mr. Muldoon stated that Ms. Tuton has developed a Smart Maintenance program that will include the Dunkin' Donuts Center. He noted that most of the maintenance projects are completed in house and the trades have been shared within the complex for the past year. Ms. Corr suggested that the Smart Maintenance schedule be handed out to the Board at Thursday's meeting.

Mr. Muldoon reported that Chubb Insurance had completed an evaluation of the building and was pleased to note that the Convention Center scored 96 out of 100. Mr. Muldoon said that Chubb had made some recommendations for minor improvements.

Mr. Muldoon reported that discussions have taken place relative to putting the entire garage on the emergency generator. He noted that at the present time only one booth can be operated from the generator and this upgrade should be completed soon.

Mr. Muldoon stated that the mock disaster exercise went well. He said that the police and fire officials had some suggestions that will help us to communicate and respond better.

Mr. Muldoon informed the Committee that Ms. Tuton is looking into offering event parking for Dunkin' Donuts Center events through Ticketmaster. He said that patrons could purchase their parking at the same time that they are purchasing tickets for an event. Mr. Duffy asked if anyone had spoken with Flemings regarding parking for the diners. Mr. Muldoon reported that there have been conversations with Flemings but their primary location is in Westin valet. He noted that the garage is very busy with the new hotel rooms and construction workers.

Ms. Tuton reported that she had issued an RFP for banners to be placed on the building along Sabin Street and that she is seeking approval to also hang them from the garage. Ms. Tuton said that she had ten responses to the RFP. Mr. Hirsh asked if anyone had spoken to a sail maker. Ms. Tuton responded that she had not. Mr. Duffy cautioned that wind is a big factor when choosing a banner and suggested half moon cut outs in the material. Ms. Tuton noted that approval by the Capital Center Commission is needed for banners on the garage but not on the front of the building.

Ms. Corr asked Mr. Muldoon to report on the financial statement. Mr. Muldoon reported that the building is down slightly to last year and to budget mostly in ancillary and Food & Beverage. He noted that some events did very well and that Brown University is proving to be a good partner. Mr. Muldoon said that Mortgage Bankers convention

was down significantly. Parking revenue is up to the prior year but down to budget. He said that event parking is down but monthly and hotel parking is up. Mr. Muldoon stated that he expects October to be a strong month. Mr. Duffy asked about the Fall RV Show. Mr. Muldoon said that attendance was down slightly.

Upon a motion duly made by Mr. Duffy and seconded by Mr. Hirsh it was unanimously

VOTED: to adjourn at 4:00 p.m.