

**THE RHODE ISLAND CONVENTION CENTER AUTHORITY
BOARD OF COMMISSIONERS
CONVENTION CENTER COMMITTEE MEETING
September 25, 2007**

A meeting of the Convention Center Committee of the Rhode Island Convention Center Authority (hereinafter referred to as “Authority”, the “CCA” or the “Board”) was held on September 25, 2007, pursuant to notice, at the Rhode Island Convention Center Boardroom, One Sabin Street, Providence, Rhode Island.

Board members present were Committee Chairman, Marianne Corr, Authority Chairman, Dave Duffy and Commissioners, Jason Fowler, Patrick Butler, Jeff Hirsh, Paul MacDonald and Marianne Corr.

Also in attendance, Jim McCarvill, Betty Sullivan and Kerrie Bennett, Convention Center Authority; Tim Muldoon, Deb Tuton and Nancy Beauchamp, SMG/RICC; Eric Ahlborg, ABM; Steve Duvel, Gilbane; Bruce Leach, Legal Counsel and Eileen Smith, Recording Secretary.

Ms. Corr called the meeting to order at 4:00 p.m. (at the rise of the Dunkin’ Donuts Center Committee).

Noting that the minutes of the August had been distributed, Ms. Corr sought a motion to approve. Upon a motion duly made by Mr. Butler and seconded by Mr. Fowler it was unanimously

VOTED: to approve the minutes of the August meeting.

Ms. Corr asked Mr. Muldoon to report on the financial statement. Mr. Muldoon reported that August was a very busy month. He stated that combined revenues are better than budget by \$8,300 due to favorable variances in food and beverage, parking and ancillary revenue. Mr. Muldoon stated that food and beverage revenue due to the KTM event which generated \$86,600 in catering revenue. Mr. Muldoon reported that the garage has no more space for monthly parkers, but daily parking for events and construction workers is brisk.

Mr. Muldoon was asked to report on the Convention Center's preventative maintenance program. Mr. Muldoon stated that at this time there are 2000 items in the maintenance system. He said that Ms. Tuton and her staff do a fabulous job. Mr. Muldoon noted that our staff is considered an expert in preventative maintenance by SMG and they provide training to other SMG facilities. Mr. Muldoon stated that Ms. Tuton would be applying the same system to the Dunkin' Donuts Center and has begun to identify a maintenance schedule. Mr. Duffy asked if the same people would be used in both buildings. Ms. Tuton stated that she would coordinate the work at both facilities utilizing the appropriate staff. Mr. Fowler asked how you know if you are keeping costs as low as possible. Ms. Tuton responded that she regularly seeks prices from different vendors to assure that we are receiving the best possible rates and prices. Mr. MacDonald noted

that the building always looks good. He continued that a tremendous job has been done in team building and Ms. Tuton has the support of the entire staff. Ms. Tuton stated that the staff takes great pride in this building and will work hard to keep the arena in good condition.

Mr. Butler mentioned the sunlight reflecting off the building at this time of year making visibility an issue in the tunnel. He asked if there were some way that the problem could be corrected. Mr. Muldoon said that we have looked into the problem in the past and have not been able to come up with a solution. Mr. Muldoon said that he would look into the problem again.

Mr. Muldoon reported that Festival of Trees has formed an executive committee. He noted that Dunkin' Donuts continues to be a great partner. The Rotary Club is very involved and there is great momentum going.

Upon a motion duly made by Mr. Butler and seconded by Mr. Hirsh it was unanimously

VOTED: to adjourn at 4:30 p.m.