

**THE RHODE ISLAND CONVENTION CENTER AUTHORITY  
BOARD OF COMMISSIONERS  
CONVENTION CENTER COMMITTEE MEETING**

**January 16, 2007**

**A meeting of the Convention Center Committee of the Rhode Island Convention Center Authority (hereinafter referred to as “Authority”, the “CCA” or the “Board”) was held on January 16, 2007 pursuant to notice, at the Rhode Island Convention Center Boardroom, One Sabin Street, Providence, Rhode Island.**

**Board members present were, Commissioners, Jeff Hirsh, Bernie Buonanno, Paul MacDonald, Patrick Butler, Jason Fowler, Dale Venturini, Marianne Corr and Dave Duffy.**

**Also in attendance, Jim McCarvill, Betty Sullivan and Ken Mancuso, Convention Center Authority; Larry Lepore and Bob Cappalli, and Cheryl Schadone, SMG/DDC; Tim Muldoon, Deb Tuton and Nancy Beauchamp, SMG/RICC/DDC; Bruce Leach, Legal Counsel and Eileen Smith, Recording Secretary.**

**Mr. Massa was unable to attend therefore Chairman Duffy asked Mr. Hirsh to conduct the meeting. Mr. Hirsh called the meeting to order at 3:55 p.m. (at the rise of the Dunkin’ Donuts Committee). The next meeting is scheduled for February 20, 2007 at the rise of the Dunkin’ Donuts Committee meeting.**

Noting that the minutes of the December meeting had been distributed Mr. Hirsh sought a motion to approve. Upon a motion duly made by Ms. Venturini and seconded by Ms. Corr, it was unanimously

**VOTED:** to approve the minutes of the December meeting.

Mr. Muldoon presented the financial highlights for the month of December. Mr. Muldoon presented the final accounting for the Festival of Trees. He reported that the zoo received approximately \$24,000. Mr. Muldoon stated that we are in our final year of commitment to the event. He continued that although it is a wonderful community event it requires a great deal of time and effort. Mr. Muldoon said that we will re-evaluate our participation after next year's event. Mr. Muldoon reported that the Convention center was \$166,000 positive to budget and \$197,000 positive to the prior year. Mr. Duffy asked Mr. Muldoon to explain the food and beverage variance. Mr. Muldoon noted that the budget variance was caused by an event that had been anticipated that did not occur. He continued that next month's report will be much improved. Mr. Duffy stated that he noticed that the café was not open during set up. Mr. Muldoon stated that the concessions are open in the exhibit halls. Mr. Muldoon reported that parking revenues are up. He noted that when RIEDC moves to their new offices their more space will become available for monthly parkers. Mr. Muldoon stated that he is optimistic for the future with several new opportunities for May, June

**and July. Ms. Venturini noted that there is a great deal of optimism at the Marketing Committee meetings. She noted the collaboration among our partners has made it easier for meeting planners.**

**Mr. Muldoon reported that he has had some good meetings with RGB and Morris Nathanson. He said that they are working on drawings and preparing the bid package for the Sabin Street function room. Mr. Muldoon stated that he would have information on the chiller upgrade and connector projects at the next meeting.**

**Mr. Hirsh noted that the audit team had voiced some concern regarding the way that parking revenues were reported. He said that it is difficult to fully reconcile the garage receipts to the parking tickets with the automated system. Mr. Muldoon said that he would investigate the issue. He noted that he was looking into the elimination of some special rates and would meet with the garage manager and the audit team to rectify the problem.**

**Mr. Duffy noted that he had met with Mr. Muldoon to discuss food quality and consistency. Mr. Muldoon reported that they were looking to hire a sous chef and new equipment had been purchased to address the issues raised by Mr. Duffy.**

**Upon a motion duly made by Ms. Venturini and seconded by Mr. Hirsh it was unanimously**

**VOTED: to adjourn at 4:20 p.m.**