

**THE RHODE ISLAND CONVENTION CENTER AUTHORITY
BOARD OF COMMISSIONERS
CONVENTION CENTER COMMITTEE MEETING**

April 25, 2006

A meeting of the Convention Center Committee of the Rhode Island Convention Center Authority (hereinafter referred to as “Authority”, the “CCA” or the “Board”) was held on March 28, 2006, pursuant to notice, at the Rhode Island Convention Center Boardroom, One Sabin Street, Providence, Rhode Island.

Board members present were, Committee Chairman Jerry Massa, Commissioners, Dave Gavitt, David A. Duffy, Jeff Hirsh, Paul MacDonald and Joe Judge.

Also in attendance, Jim McCarvill, Kerrie Bennett and Betty Sullivan, Convention Center Authority; Bob Cappalli and Larry Lepore, SMG/DDC; Tim Muldoon and Debbie Tuton, SMG/RICC; Bruce Leach, Legal Counsel; Robert Bromley, Senate Fiscal Office; James Pontarelli, House Fiscal Staff, and Eileen Smith, Recording Secretary.

Chairman Massa called the meeting to order at 3:48 p.m. (at the rise of the Dunkin’ Donuts Committee) and announced that the next meeting would be held on May 23, 2006

Noting that the minutes of the April had been distributed Mr. Massa entertained a motion to approve. Upon a motion duly made by Mr.

MacDonald and seconded by Mr. Judge, it was unanimously

VOTED: to approve the minutes of the April meeting.

Mr. Massa asked Mr. Muldoon to present the financial highlights. Mr. Muldoon reported that combined revenues for the month of March had exceeded Fiscal Year 2005 by \$236,000. Food and Beverage revenue and increased revenue from Parking and Convention Center events attributed to the favorable increase over Fiscal Year 2005. Mr. Muldoon noted that expenditures for the period were over budgeted projections due to increased costs to support the Food and Beverage revenue increase in revenue. Mr. Muldoon stated that a positive variance between Fiscal year 2006 and Fiscal Year 2005 is attributed to the continued success of Food and Beverage as well as increased event parking revenues.

Mr. Gavitt asked about the relationship between the Convention Center and the new hotel owners. Mr. Muldoon said that there has been a lot of cooperation between the facilities especially the rental of space. Mr. Muldoon said that conversations have taken place regarding trade deals with the hotel. Mr. McCarvill noted that he would be meeting with Jim Procaccianti who reached out to us for the mutual benefit of both the Authority and the Procaccianti Group. Mr. MacDonald stated that he was originally unsure about the relationship. He was pleased to note that he has since formed a more positive opinion.

Mr. Gavitt asked is a replacement had been found for Brian Whiting. Mr. McCarvill stated that the interview process had begun. Mr. Massa asked if Neil Schriever is a candidate. Mr. Duffy said that he is. Mr. McCarvill noted that the CVB is very important to the facilities.

Mr. Muldoon reported that two bids were received for the Ballroom Power Supply project. He distributed a matrix highlighting the strengths of both firms. Mr. Muldoon noted that Best Electric was the low bidder. He said that the project would be completed using in house labor. Mr. Muldoon asked that the committee recommend to the Board Best Electric for the project. Upon a motion duly made by Mr. MacDonald and seconded by Mr. Judge it was unanimously

VOTED: to recommend to the Board, Best Electric to complete the Ballroom Power Supply for a fee not to exceed \$67,184.64 including 8% contingency fee.

Mr. Muldoon reported that there were two responses to the RFP for the South Garage Lighting Fixture Replacement project. He said that again Best Electric was the lowest bidder. Mr. Muldoon noted that he had estimated the project in January to be approximately \$167,000 but rising supply costs have increased that amount to \$214,000. He noted that both firms had excellent references but asked that the committee recommend Best Electric for the project. Upon a motion duly made by Mr. Buonanno and seconded by Mr. MacDonald it was

unanimously

VOTED: to recommend to the Board, Best Electric to complete the South Garage Lighting Fixture project.

Mr. Muldoon turned the floor over to Debbie Tuton to discuss the meeting room carpet replacement. Ms. Tuton stated that Morris Nathanson had been hired to design the meeting room. She reported that an RFP had been issued for replacement of the carpet. Ms. Tuton noted that four responses had been received. Ms. Tuton distributed a bid analysis. (attached). Ms. Tuton noted that Commercial Flooring Concepts was the firm selected by the Convention Center staff and asked that the committee recommended them to the full Board. Upon a motion duly made by Mr. Gavitt and seconded by Mr. Buonanno it was unanimously

VOTED: to recommend to the Board, Commercial Flooring Concepts to provide and install the carpet in the Ballroom.

Mr. Muldoon noted that and RFP had been issued for renovation to the lobby to be used as temporary office space for the Authority and later as additional meeting rooms for the Convention Center. Mr. Muldoon reported that a walkthrough of the space was scheduled for May 1st.

Mr. Duffy praised the management of the Convention Center and the Dunkin' Donuts Center for taking advantage of opportunities foe

synergy as demonstrated since the purchase of the Dunkin' Donuts Center.

Upon a motion duly made by Mr. MacDonald and seconded by Mr. Hirsh it was unanimously

VOTED: to adjourn at 4:20 p.m.