

**THE RHODE ISLAND CONVENTION CENTER AUTHORITY
MEETING OF THE
DUNKIN' DONUTS CENTER COMMITTEE**

August 28, 2007

A meeting of the Dunkin' Donuts Center Committee of the Rhode Island Convention Center Authority (hereinafter referred to as "Authority", the "CCA" or the "Board") was held on August 28, 2007, pursuant to notice, at the Rhode Island Convention Center Boardroom, One Sabin Street, Providence, Rhode Island.

Board members present were Dave Duffy, Dale Venturini, Jeff Hirsh, Paul MacDonald and Marianne Corr.

Also in attendance, Jim McCarvill, Betty Sullivan and Kerrie Bennett, Convention Center Authority; Larry Lepore, SMG/DDC; Tim Muldoon, Deb Tuton and Nancy Beauchamp, SMG/RICC; Eric Ahlborg, ABM; Steve Duvel, Gilbane; Leach, Legal Counsel; and Eileen Smith, Recording Secretary.

Mr. Duffy called the meeting to order at 3:02 pm and announced that the next meeting would be held on September 25, 2007 at 3:00 p.m.

Noting that the minutes of the July meeting had been distributed, Mr. Duffy sought a motion to approve. Upon a motion duly made by Mr. Hirsh and seconded by Mr. MacDonald it was unanimously

VOTED: to approve the minutes of the July meeting.

Mr. Lepore reminded the Committee that the Dunkin' Donuts Center had been cited by OSHA for lack of fall protection. He continued that SMG had issued an RFP to correct the problem. Mr. Lepore stated that the lowest qualified bidder was Eban Corp. of Wickford, RI.

Mr. Lepore reported that he has asked Eleanor SanAntonio, Customer Service Coordinator, to look into two programs. Tag-a-Tot that would provide a wrist band for toddlers indicating their section, row and seat numbers so that they can be returned to their group in the event that they are lost. Eleanor was also investigating a designated driver wrist band that would allow that person free non alcoholic beverages during an event to discourage drinking and driving. Ms. Venturini encouraged the ideas although she objected to the term Tag-a-Tot.

Ms. Beauchamp presented the financial highlights for the month of July. Ms. Beauchamp stated that the building was closed for the entire month of July. She noted that the staff was monitoring costs in the areas of labor and utilities for proper allocation to the construction budget. Ms. Beauchamp reported that advertising continues to generate income during the shut down. Mr. Duffy asked when the suites needed to be paid for. Mr. Lepore stated that the invoices had been sent and the money was due in September. Ms. Beauchamp noted that the revenue goes directly to the Authority.

Mr. Duffy asked Ms. Bennett and Mr. Duvel to update the Committee on the renovations. Mr. Duvel reported that things are moving very fast. He said that there are 275 workers on site and they have not had any problems getting workers. Mr. Duvel stated that the job site is operating 60 hours a week. Mr. Duvel reported that on Monday Gilbane had sponsored a safety day. He said that there was a dunk tank and a shirt giveaway. Mr. Duvel said that the event lasted about 1 ½ hours and was very good for morale. Mr. Duvel continued to update the Committee on the progress of the renovations. He stated that he did not anticipate any problems getting the suites ready for December 31st. Mr. Duvel noted that we still do not have the Fire Marshall's final approval for the fire alarm system. Ms. Bennett stated that the Fire Marshall has been very accommodating to us. She noted that the office is responsible for a lot of projects. Mr. McCarvill reported that weekly conference calls have been positive. Mr. Duvel reported that the elevator shaft is being worked on now and the elevator may be operational prior to December 31st. Ms. Bennett reported that an announcement regarding the War Memorial is expected in September. Mr. McCarvill reported that there were only two responses to the RFP for arena seating. He stated that the low bidder did not follow the specs and was disqualified. Ms. Venturini asked why a firm would do that. Mr. McCarvill said that it was a calculated risk that they took and hoped that we would accept their bid because of the lower cost. TRACK Seating was the only other bidder that met the specifications. Upon a motion duly made by Ms. Venturini and seconded by Mr. MacDonald it was unanimously

VOTED: to recommend awarding the seating contract to TRACK Seating

Mr. MacDonald asked if some seats could be installed now. Mr. McCrville said that the plan is to have a few seats installed prior to the building re-opening. Mr. McCarvill noted that the responses to the RFP received a thorough review by Ellerbe Beckett, Gilbane and the Authority.

Mr. Ahlborg stated that the Owner's Rep is overseeing the testing that is being done and all safety issues. He continued that they have been attending all trade meetings and conferences. Mr. Ahlborg noted that more asbestos was discovered and quickly removed. He stated that the change order list is getting shorter and that trend should continue.

Mr. Duffy asked if there was any other business. Hearing none he sought a motion to adjourn. Upon a motion duly made by Mr. MacDonald and seconded by Mr. Hirsh it was unanimously

VOTED: to adjourn at 3:40 p.m.