

**Governor's Workforce Board RI
Adult Education & Literacy Committee Meeting
January 31, 2013**

Meeting Minutes

Committee Members present: Chair Ray Di Pasquale, Mario Bueno, Robin Coia
Robert Nangle,
Committee Members absent: Paul MacDonald, George Nee
RIDE Staff present: Philip Less, Kim Chouinard, Nancy Labonte
GWB Staff present: Rick Brooks, Elizabeth Jardine, Dan Brown, Maureen
Mooney
Others Present: Irena Nedeljkovic, Economic Progress Institute; Malcolm
Baxter, BIS; Robin Smith, CCRI; Jill Holloway, RI Adult
Education Professional Center
Location: RIDLT Conference room 73-2

Call to Order

Chair Di Pasquale called the meeting to order at 8:38 a.m. and welcomed everyone to the meeting. He provided an overview of the agenda.

Minutes of 3/26/12

Chair Di Pasquale asked for a review of the meeting minutes of 3/26/12 for the Governor's Workforce Board (GWB) Adult Education Committee. He asked if there were any corrections or deletions. Since there were none, Chair DiPasquale asked for a motion to approve the minutes.

VOTE: R. Nangle moved to approve. R. Coia seconded the motion. The vote was unanimous, the motion passed.

Annual Adult Education Report for 2011-2012

Chair Di Pasquale asked Dr. Philip Less to present information from the Rhode Island Narrative Report 2011-2012. P. Less reported that the RI Department of Education (RIDE) Adult Education Office supported its providers in achieving state plan goals in 2011-2012 through many leadership activities largely offered through the RI Professional Development Center (PDC). He indicated that the PDC has supported funded programs in meeting state goals by offering a series of state-wide initiatives, providing customized assistance to programs and staff and engaging in multi-year planning around a long-range vision for systems improvement. P. Less noted some of the performance results, the integration of adult education under WIA and made mention of some of the training activities such as the One-Stop Career Centers, Rhode Island Works, Prisoner Re-entry project, and the Aquidneck Island Interagency Demonstration Project.

JDF Results for 2011-2012

Chair Di Pasquale asked P. Less to provide an overview of the JDF results. P. Less reviewed the proposed targets for 2011-2012, the actual performance targets for 2011-2012, the proposed targets for 2012 – 2013 and compared these targets to the national averages. He spoke about adult education enrollment for 2011-2012 based on 6,345 students and about these enrollment statistics by type of education services provided. He reviewed Table 4 which listed a breakdown of educational gains and attendance by educational funding level. P. Less talked about the upcoming changes in January 2014 for the revised GED requirements and reviewed the hand-out entitled: "Testing Volume Summary by Jurisdiction".

Adult Education and GWB Biennial Plan Priorities

Chair Di Pasquale asked P. Less to provide an update on adult education programs and the GWB Biennial Plan priorities. P. Less mentioned specific action steps undertaken with adult education programs that support the plan priorities. He noted the support for the EmployRI website by encouraging adult learners in the One Stops to take advantage of this service. P. Less noted that once the workforce readiness credential is in place, adult education providers will be accepting of the credential and will incorporate it into workforce education and training programs. He commented that all adult learners must have the opportunity to acquire both core literacy and digital literacy skills necessary to succeed in the workplace. P. Less spoke about statewide licenses for Skills Tutor which is available through a Memorandum of Understanding (MOU) for adult learners served by the netWORKri One Stop Centers.

JDF Funded Programs for 2012-2013

Chair DiPasquale asked P. Less to provide information on the JDF Funded Programs for 2012-2013. P. Less reviewed the hand-out which detailed both the JDF and total RIDE allocations by adult education provider.

Notices: State Plan Extension; State and Federal Monitoring

P. Less stated that RIDE is working on the state plan extension for Career and Technical education. He indicated the due date for this plan is April 1st. The plan will be brought before the board for approval at the March 21st meeting.

2013 Meeting Schedule

The 2013 meeting schedule for the Adult Education and Literacy Committee was provided.

Adjournment

With no further business, Chair Di Pasquale asked for a motion to adjourn the meeting.

VOTE: R. Nangle moved to approve. M. Bueno seconded the motion.
The vote was unanimous, the motion passed.

The meeting adjourned at 10:01 a.m.

Respectfully submitted,

Maureen Mooney