

**GOVERNOR'S WORKFORCE BOARD RI
EXECUTIVE COMMITTEE MEETING
MARCH 13, 2014**

MINUTES

Committee Members Present: Connie Howes, Robin Coia, Brandon Melton, Martin Trueb, Mike Grey, Robert Nangle
Committee Members Absent: Manuela Raposo
Other Board Members Present: Charles Fogarty
GWB Staff Present: Rick Brooks, Dan Brown, Hillary Feeney
DLT Staff Present: Sean Fontes
Others in Attendance: Malcolm Baxter, BIS; Irena Nedeljkovic, EPI
Location: RI DLT, Conference room 73-2

Call to Order

Chair Howes called the meeting to order at 8:04 a.m.

Approval of Minutes

Chair Howes asked for a motion to approve the minutes of the September 3, 2013 Executive Committee meeting.

VOTE: Martin Trueb moved to approve, seconded by Robin Coia. All were in favor, the motion passed unanimously.

Board Issues

Chair Howes asked Rick Brooks to discuss Board member vacancies. R. Brooks noted that the seat formerly held by Brandon Melton is still vacant and Manuela Raposo recently accepted a new position at the RI Department of Health and is no longer able to serve on the Board as a representative from a Community Based Organization. Chair Howes stated that recommendations to fill the vacancies have been submitted to the Governor, but no decisions have been made. The committee discussed attendance issues, difficulty in meeting quorum for certain committees, and specific Board member attendance records. Chair Howes suggested the first step would be to encourage and stress the importance of attending meetings.

Chair Howes discussed the current collaboration with Commerce RI through the RhodeMap RI initiative and asked the committee to propose new ways to collaborate with them. R. Brooks mentioned that Commerce RI has engaged a second consulting group to work on the cross-sector analysis portion of the project. M. Trueb suggested inviting Commerce RI to some of the committee meetings. The committee further discussed additional opportunities to align with Commerce RI.

Annual Meeting

Chair Howes announced the date of the Annual Meeting, May 15th, and discussed the theme and video to be shown at the meeting. R. Brooks highlighted the programs that will be featured in the video and indicated that Tunstall/AMAC has been recommended to receive the GWB Innovation Award. Chair Howes asked for a motion to approve the recommendation.

VOTE: Robert Nangle moved to approve, seconded by Mike Grey. All were in favor, the motion passed unanimously.

Rick Brooks asked for suggestions for a program that should be highlighted at the meeting. The committee suggested featuring a speaker to present on the Work Immersion Program. R. Brooks indicated that RI Manufacturing has their Annual Meeting on the same date as the GWB Annual Meeting.

Adjournment

With no further business, Chair Howes asked for a motion to adjourn.

VOTE: Mike Grey moved to approve, seconded by Robert Nangle. All were in favor, the motion passed unanimously.

The meeting was adjourned at 8:31 a.m.

Respectfully submitted,

Amelia-Anne Roberts