

**GOVERNOR'S WORKFORCE BOARD RI
EXECUTIVE COMMITTEE MEETING
FEBRUARY 7, 2011**

MINUTES

Committee Members Present: Joseph MarcAurele, William McGowan, Sharon Moylan, Ray Di Pasquale

Committee Members Absent: Brandon Melton

GWB Staff Present: Lisa D'Agostino, Nancy Olson, Maureen Mooney, Dan Brown

DLT Staff Present: Director Charles Fogarty, Mary Ellen McQueeney-Lally

Others Present: Malcolm Baxter, United Way volunteer

Location: RI DLT, Conference room 73-2

Chair MarcAurele called the meeting to order at 8:05 a.m.

A motion was entered to approve the minutes of the 11-10-10 Executive Committee meeting.

VOTE: W. McGowan moved to approve, seconded by S. Moylan. All approved.

GWB By-Laws

Chair MarcAurele reported that at the last meeting, the Executive Committee was given the by-laws to review and was requested to bring forward any recommendations for changes at today's meeting. He asked committee members for any recommendations.

Mary Ellen McQueeney-Lally, Legal Services inquired about the objectives listed in section 3. She asked if these objectives had been completed. It was discussed that she would review each of the objectives with GWB staff.

Chair MarcAurele noted that the by-laws would be presented to the board members for their review at the next board meeting.

Board Vacancies and Committee Assignments

Chair MarcAurele noted that the Governor is aware there are vacancies on the board and that they will be working on this. He mentioned that board members who would like to be reassigned to another committee should be given that opportunity. This will be discussed at the board meeting and a list of the current committee assignments will be distributed. There was a review of the current HRIC and GWB membership.

Meeting Notifications

Chair MarcAurele mentioned that with so many instances of bad weather this season, the GWB was considering putting an adverse weather policy in place for the board and committee meetings. He noted that any suggestions or recommendations from the committee would be welcomed.

Adult Education and Literacy: Committee Chair Di Pasquale reported that the Adult Education & Literacy Committee met twice during the fall and that RIDE staff addressed several of the issues that were a concern to the board. He reported that the next Adult Education committee meeting would be held on February 10th and that there would be a RIDE staff update and further details provided for reporting.

Board Development: Committee Chair Sharon Moylan reported that the committee met in December and is working on plans for the GWB annual meeting and a board retreat. The next Board Development Committee meeting is scheduled for February 17th.

Career Pathways System Task Force: Since Chair Melton was not present, there was an overview and discussion of the first Career Pathways System Task Force meeting held on February 3rd. It was noted that the Taskforce is well represented by members from industry and higher education and that there is great collaboration and commitment. R. Di Pasquale reported that 3 staff positions have been filled to assist with the work of the Taskforce and include a coordinator, sales and marketing manager and grant writer. All staff are based at the Community College of RI (CCRI).

ESAC: Committee Chair William McGowan reported that the ESAC Committee met on November 1st after a six month period. He noted the important decisions that will need to be made by the state legislature on the interest payments due on the UI trust fund.

Planning and Evaluation Committee: Committee Chair William McGowan reported that the committee met on November 1st and that an increased effort on the oversight of the State Strategic Plan is taking place. He reported that he attended a recent Plan Management Team meeting and was impressed with the participation of members and the review that is being done. He reported that the Unified Workforce Development Expenditure and Program Report was submitted at the end of the 2010.

Strategic Investments Committee: Chair MarcAurele noted that the budget and Job Development Fund (JDF) were discussed generally at the last meeting. He reported that funding was provided for youth but not at the same level as in the past.

Youth Development Committee: Since Committee Chair Melton was not in attendance, there was no report provided.

Adjournment

With no further business, Chair MarcAurele asked for a motion to adjourn.

VOTE: W. McGowan moved to approve, seconded by S. Moylan. All approved.

The meeting was adjourned at 9:00 a.m.

Respectfully submitted,

Maureen Mooney