

**GOVERNOR'S WORKFORCE BOARD RI  
EXECUTIVE COMMITTEE MEETING  
NOVEMBER 10, 2010**

**MINUTES**

Committee Members Present: William McGowan, Brandon Melton, Sharon Moylan  
Committee Members Absent: Joseph MarcAurele, Ray Di Pasquale  
GWB Staff Present: Lisa D'Agostino, Nancy Olson, Maureen Mooney  
Location: RI DLT, Conference room 73-3

Vice Chair McGowan called the meeting to order at 11:35 a.m.

A motion was entered to approve the minutes of the 8-16-10 Executive Committee meeting.

**VOTE:** B. Melton moved to approve, seconded by S. Moylan. All approved.

**State Career Pathways System**

This agenda item was removed since it was discussed at the Strategic Investments Committee meeting.

**Review of GWB By-Laws**

Vice Chair McGowan reported that the Executive Committee and the full board review the by-laws annually. The Executive Committee then recommends changes to the full board. He noted that a copy of the by-laws is in the meeting packet. Committee members were asked to review the by-laws. Lisa D'Agostino stated that she asked DLT legal counsel to review the by-laws.

**GWB Annual Report**

Vice Chair McGowan reported that the GWB Annual Report was completed and disseminated by the October 1<sup>st</sup> deadline. He mentioned that a copy of the report is in the meeting packet.

**Committee Chair Updates**

**Adult Education and Literacy:** Since Committee Chair Di Pasquale was not present, Lisa D'Agostino provided an update for this committee. She indicated that the Adult Education & Literacy committee met twice this fall and that RIDE staff addressed several of the issues that were of concern to the board. She indicated that additional information is needed on data and quartile reporting noting this topic was not covered fully at the last committee meeting.

**Board Development:** Committee Chair Sharon Moylan reported that the committee met on October 27, 2010 and is working on plans for the GWB annual meeting and a board retreat.

**ESAC:** Committee Chair William McGowan reported that the ESAC Committee met on November 1<sup>st</sup>. He explained the important decisions that will need to be made by the state legislature on the interest payments due on the UI trust fund.

**Planning and Evaluation:** Committee Chair William McGowan reported that the committee met on November 1<sup>st</sup> and discussed the need for an ongoing review of the State Strategic Plan. He indicated that the Plan Management Team will be meeting over the next few weeks and that additional members would be added. He reported that the Strategic Plan Steering Committee would be reconvened during the winter.

**Youth Development:** Committee Chair Brandon Melton reported that the committee met on October 4<sup>th</sup> and will meet again on November 15<sup>th</sup>. He indicated he was pleased with the approval of funds for youth services at the Strategic Investments committee meeting.

### **Adjournment**

With no further business, Vice Chair McGowan asked for a motion to adjourn.

**VOTE:** B. Melton moved to approve, seconded by S. Moylan. All approved.

The meeting was adjourned at 12:20 p.m.

Respectfully submitted,

Maureen Mooney