

**GOVERNOR'S WORKFORCE BOARD RI  
EXECUTIVE COMMITTEE MEETING  
AUGUST 16, 2010**

**MINUTES**

Committee Members Present: Joseph MarcAurele, William McGowan, Brandon Melton,  
Sharon Moylan, Ray Di Pasquale  
GWB Staff Present: Lisa D'Agostino, Nancy Olson, Maureen Mooney  
GWB Board Members Present: Sandra Powell  
DLT Staff Present: Diane Gagne  
Location: RI DLT, Conference room 73-2

Chair MarcAurele called the meeting to order at 8:05 a.m.

A motion was entered to approve the minutes of the 6-7-10 Executive Committee meeting.

**VOTE:** B. Melton moved to approve, seconded by R. DiPasquale. All approved.

**Acting Executive Director Appointment**

Chair MarcAurele entertained a motion to formalize the appointment of Lisa D'Agostino as Acting Executive Director of the GWB. He noted this appointment was announced at the Executive Committee meeting held on June 7, 2010.

**VOTE:** B. Melton entered a motion to appoint Lisa D'Agostino as Acting Executive Director of the Governor's Workforce Board. This was seconded by S. Moylan. All approved.

**Acting Executive Director Signatory Authority**

Chair MarcAurele reported that a motion and vote was in order to give Lisa D'Agostino signatory authority as the Acting Executive Director of the GWB. He noted that the signatory authority is retroactive to the date of the announcement of the appointment.

**VOTE:** R. DiPasquale proposed a resolution for the Acting Executive Director to have the authority to sign contracts. This was seconded by S. Moylan. All approved.

**Authorization of the Chair to Execute Instruments**

Chair MarcAurele noted that in Article III of the Bylaws pertaining to the **Officers, in Section 2. Duties of the Chairperson** that the "Chairperson of the Board shall execute instruments, as annually authorized by the Board, in the name of the Board." He indicated that a motion was in order for this annual authorization.

**VOTE:** R. Di Pasquale proposed a resolution to authorize the Chairperson of the Board to execute instruments in the name of the Board. This was seconded by S. Moylan. All approved.

**Budget Update**

Chair MarcAurele asked Lisa D'Agostino to provide an overview of the budget. She reported on the GWB Cash-Flow Summary which was provided to committee members and indicated that GWB and DLT staff have been working on the budget figures for the last couple of months.

L. D'Agostino reviewed information on available funds and budgeted expenditures for FY10. She noted the carry forward amount of \$700,166 as well as the adjustments, obligations and expenditures which bring the total revised amount of funds available for FY 10 to \$1,211,266. L. D'Agostino mentioned that the current focus is to de-obligate unused funds in order to make additional funding available.

Diane Gagne, CFO for RIDLT reported on the FY2011 enacted budget. She noted that available funds totaled \$10.9M, and that budgeted expenditures totaled \$10.8M leaving a carry forward amount of \$124,229. D. Gagne reported on adjustments, carry-in, new obligations and additional de-obligations and noted that the total amount of available funding is \$655,405. She indicated that a revised budget would be submitted after a review and estimate of collection and contract amounts.

Ray DiPasquale asked for a narrative description of how reduced funding impacts current and future funding strategies of the GWB. After some discussion, Chair MarcAurele indicated that the Strategic Investments Committee will set priorities based on funds available. He noted the importance of funding the workforce training grants in order to assist businesses and acknowledged the significant investment in the Industry Partnership program and the progress made. He mentioned the possibility that the Industry Partnership funding may be reallocated based on the funding priorities set.

William McGowan inquired about further funding of the 2010 Comprehensive Workforce Training grants. Nancy Olson explained that awards were made to 26 companies and that with current funding commitments and a reduction of \$240,000 in funding that no new training grants have been awarded. She reiterated that the Strategic Investments Committee would decide the funding priorities as indicated by Chair MarcAurele.

There was a discussion about the possibility of utilizing WIA money to leverage funding for Industry Partnerships and Comprehensive Workforce Training grants. N. Olson indicated that David Tremblay of the State Workforce Investment Office (SWIO) is working with federal representatives to determine the allowable usages of WIA funds. Director Powell explained the WIA set aside funding options and noted that priority investments might include training workers and activities related to the State Strategic Plan.

Chair MarcAurele concluded the discussion by requesting that additional information on GWB funding be available for the September 1<sup>st</sup> Strategic Investments Committee meeting.

### **Committee Assignments**

Chair MarcAurele asked committee members to review the current GWB committee assignment list and to let him know of any suggestions for assignments for new board members. A correction was noted that Keith Stokes and Sandra Powell are members of the Employment Security Advisory Council (ESAC).

### **Committee Reports**

**Adult Education and Literacy:** Committee Chair DiPasquale reported that the Adult Education committee will meet on October 7, 2010. He also reported that a meeting is being scheduled with Johan Uvin to discuss the alignment of funds between DLT, GWB and RIDE.

**Board Development:** Committee Chair Sharon Moylan reported that the next committee meeting will be held on October 27, 2010.

**Planning and Evaluation:** Committee Chair William McGowan reported that the next committee meeting will be held on August 31, 2010.

**Youth Development:** Committee Chair Brandon Melton noted the lack of summer funding for summer youth programs. He also reported that the next committee meeting will be held on October 4, 2010.

### **Other Business**

Director Powell mentioned that a grant will be submitted today to the U.S. Department of Labor on a workforce longitudinal data quality initiative for K-16 and beyond. The goal is to develop databases to improve the availability and use of workforce data, demonstrating the importance of a linkage between education and employment and better outcomes for workers. This grant request is for \$1M.

### **Adjournment**

With no further business, Chair MarcAurele asked for a motion to adjourn.

**VOTE:** B. Melton moved to approve, seconded by S. Moylan. All approved.

The meeting was adjourned at 8:57 a.m.

Respectfully submitted,

Maureen Mooney