

**GOVERNOR'S WORKFORCE BOARD RI  
EXECUTIVE COMMITTEE MEETING  
MAY 13, 2008**

**MINUTES**

Members Present: Joseph MarcAurele, Brandon Melton, William McGowan  
Jack Warner, Sharon Moylan  
Staff Present: J. Michael Koback, Maureen Mooney  
Location: RI Department of Labor and Training, Conference room 72-1

With a quorum present, Chair MarcAurele called the meeting to order at 3:45 p.m.

A motion was entered to approve the minutes of the 4-7-08 Executive Committee meeting.

**VOTE:** J. Warner moved to approve, seconded by S. Moylan. All approved.

**FY '09 Budget**

M. Koback reported that a review and reconciliation of every open grant is in process to determine availability of funds. In order to provide more precise information to the committee, GWB staff will be meeting with the Business Office to get an actual balance of cash available. The FY 09 budget will be presented at the June Executive Committee meeting.

**Strategic Planning Update**

M. Koback reported that the Strategic Planning steering committee will be meeting on June 4<sup>th</sup> to discuss the goals and strategies relating to the strategic plan. He indicated that the focus groups are scheduled to meet from June 10 -13<sup>th</sup>. He noted that the Industry Partners and their contacts are part of the labor focus group. John Metcalf from the Corporation for a Skilled Workforce (CSW) will be facilitating the focus groups. M. Koback also reported that the target date to assign the writers for the unified plan is September. After the question was raised, M. Koback emphasized that any suggestions from GWB board members will be incorporated into the strategic plan.

**Annual Meeting Update**

M. Koback presented the timeline of the annual meeting, workshop and separate board meeting on June 26<sup>th</sup>. He noted that the workshop and board meeting will be facilitated by Ed Barlow. He mentioned that Mr. Barlow will provide a brief talk at the end of the annual meeting to encourage attendance at the workshop.

**Legislative Update**

David Tremblay of DLT provided a legislative update to committee members. He distributed a handout listing the bill numbers and sponsors of 2008 legislation affecting the GWB. There was a general discussion of each of the bills relating to workforce development. This handout is available in the meeting packets.

### **Workforce Development Day**

D. Tremblay reported that June 3<sup>rd</sup> is the date for the Workforce Development day at the State House. Tables will be set up and information displayed and distributed. The goal is to inform members of the legislature as well as the public on the accomplishments and goals of the GWB. It is anticipated that this event will begin in the late morning and continue until 4 or 5 p.m. A general discussion followed relating to best practices, presenting information on the Return on Investment (ROI) from companies and developing a stronger policy for the awarding of grant funds.

### **Other Business**

M. Koback reported that Gail Theriault, legal counsel to the GWB, has left DLT to accept a position in the Executive Office of Health and Human Services working with Adelita Orefice. Mary Ellen McQueeney-Lally will be working with the GWB and will attend the board meetings. M. Koback also reported that Cheryl Merchant from Hope Global will speak to the board at Thursday's meeting about the positive results of the funding received from GWB for business retention purposes.

With no further business, Chair MarcAurele asked for a motion to adjourn.

**VOTE:** B. McGowan moved to approve, seconded by B. Melton. All approved.

The meeting was adjourned at 4:20 p.m.

Respectfully submitted,

Maureen Mooney