

North Smithfield Charter Review Commission

Meeting Minutes

August 18, 2016

I. Call to order

Paul Vadenais called to order the first meeting of the NS Charter Review Commission at 6:30PM on August 18, 2016 at the North Smithfield Town Clerk's office.

II. Roll call

No roll call taken as it was an organizational meeting. Attendees were: Terri Bartomioli, Christine Charest, Carol Drainville, Larry Forti, Tony Guertin, Tracey Nangle, Paul Vadenais

Absent: Peg Votta

III. Approval of minutes from last meeting

N/A

IV. Open issues – N/A

a) [Open issue/summary of discussion]

b) [Open issue/summary of discussion]

c) [Open issue/summary of discussion]

V. New business

a) Election of Chairperson – Paul Vadenais nominated by Tony Guertin, seconded by Terri Bartomioli, no other nominations.

Unanimously approved

b) Election of a Vice Chairperson – Tony Guertin nominated by Carol Drainville, seconded by Christine Charest, no other nominations.

Unanimously approved

c) Election of a Secretary. No nominations, Tracey Nangle

volunteered.

d) Charge to the Commission – discussion regarding what form this would take. Paul Vadenais will contact Deb Todd for a copy of the ordinance created to form the Charter Review Commission

e) Meeting Times and Place – Paul Vadenais will communicate with Deb Todd regarding available space for meetings. All members listed Tuesday, Wednesday, and Thursday as potentially available weeknights for meetings. Once meeting place availability is determined, meetings will be scheduled. Day of week may vary based on members' availability on any given week.

VI. Adjournment

Paul Vadenais adjourned the meeting at 7:02PM.

Minutes submitted by: Tracey Nangle

Minutes approved by: [Name]