

# Cumberland Fire District Transitional Committee Meeting

Minutes June 30, 2014 7:00pm

Hayden Library

The commissioners for the Cumberland Fire District Transitional Committee in attendance – Michael Spaziani NCFD, James Leonard CFD, Ron Champagne CHFD, James Scullin VFFD, Gerard Dion VFFD, Arthur Cowell CHFD, and John McCoy NCFD, Dana Jones CFD.

Meeting called to order at 7:07pm.

Motion to accept the minutes of the April meeting was made by John McCoy and seconded by Jim Leonard. Motion passed unanimously.

Financial/Legal – John McCoy is looking for VFFD cash flow statement. By-Laws were discussed John will make the changes and have a copy available by the next meeting.

Media – Nothing to Report

Buildings – Dana Jones reviewed the committee's investigations and stated that the CHFD was the best location for centralized administration. The National Grid building is too expensive and the Lynch building is too small. CHFD has enough space to have the tax collection department separate from the administrative functions and there is space for a meeting room. Ron Champagne made a motion to name CHFD as the new headquarters. Lengthy discussion followed regarding the appropriateness of making a motion to have this as the centralized administrative location. The motion was withdrawn. John McCoy made a motion to suggest to the new board that CHFD was the best location at this time and let the new board make the final decision. Arthur Cowell seconded. Motion passed unanimously.

Labor – Mike Spaziani will start labor discussions in September

Insurance- Nothing to report

Patch Committee – Chief Finlay reported the committee will have options ready for the next meeting. Mike Spaziani stated the committee needs to look at signs for the stations and the trucks.

Source of Revenue – Nothing to Report

Old Business

Individual Districts Liabilities – Discussion of the liabilities of each district was conducted.

Inventory – Mike Spaziani suggested an inventory of all assets be compiled including fire equipment, desk, chairs, etc.

Tax Collections – Discussion regarding cash flow and delinquent taxes was conducted. All districts were encouraged to lay out a plan for collection of past due taxes before the consolidation. Jim Leonard advised the CFD annual meeting was rescheduled to July. Their budget runs from May 1 through April 30. Ron Champagne noted that the CFD tax payers need to pay through 6/30/15 and the CFD budget needed to be adjusted accordingly.

New Business

Consolidation Plan – Consolidation functional plans were handed out and commissioners were assigned areas of responsibility. As new areas are identified they will be added to the list.

Next Meeting – July 21, 2014 7pm Meeting adjourned 9:08.