

**Newport Public Library**

**Board of Trustees**

**Finance Committee**

**Minutes – May 19, 2016**

**1. Michael Dutton called the meeting to order at 4:00 p.m. in the Stride Room at the Newport Public Library.**

**Attendance: Michael Dawson, Michael Dutton, Girard Galvin, Library Director Anne Shepherd and Bookkeeper Annette Love**

**2. Amendment to the Agenda:**

**There were no changes or additions to the agenda.**

**3. Minutes of the April 21, 2016 meeting:**

**The minutes were approved as presented.**

**4. Financial Statement for April 2016:**

**The financial statements for April 2016 were reviewed. Michael Dutton reported that investment income rose is up 1.3% year to date. Income rose \$50,000 over budget with expenses up by \$79,000, mostly for library renovations. The city grant for renovations to the lower level of the library has almost been spent.**

**Annette Love reported that the final quarter of the state grant in aid has been received completing the full amount for the fiscal year.**

**5. New business:**

**a. Rate changes:**

**Anne Shepherd reported that RI Interlocal Trust has raised the Library's insurance rates. The Trust is the Library's carrier for building and vehicle insurance as well as Workers Compensation. Workers Compensation insurance went up 7%.**

**b. As a result of the Library's annual audit, the auditor suggested that the Library divest some of its bank accounts with balances that exceed federal insurance limits. Annette Love spoke to a representative at one of these banks, the Savings Institute, and learned that any account over the EIN limit would be invested in a secondary bank. The Savings Institute bank statement would show the whole deposit amount but advance notice would be needed to make a withdrawal from the secondary bank. Another solution would be to open new accounts in banks in which the Library does not presently have any accounts, selecting the banks in which the money is held.**

**6. Adjournment:**

**The meeting adjourned at 4:30 p.m.**

**The next meeting is scheduled for June 16, 2016.**